

## INSTRUCTIONS FOR COMPLETING PROPOSAL FORM

### Top of form check boxes:

- As appropriate, insert information about the fish or game management unit your regulation would change.
- Depending on the venue in which the regulation change will be heard, check the appropriate box(es) for the activities the regulation change would affect.

[Alaska Legislature Infobase, 5AAC.](#)

### Fillable numbered boxes:

1. If known, enter the series of letter and numbers which identify the regulation to be changed. For example, 5 AAC 72.055. If it will be a new section or provision, then enter 5 AAC 72.XXX. If you don't know the regulatory code, leave it blank.
2. Write a short explanation about the issue your proposal addresses, or why you are proposing the regulation change. Address only one issue per proposal. State the issue clearly and concisely. The board will reject proposals that contain multiple or confusing issues.

State why the regulation change should be adopted or provide an explanation about what will happen if the regulation is not changed.

To assist you in development of your issue statement (#2 on the form), you may want to consider the following:

- What would happen if nothing is changed?
  - What are other solutions you considered? Why did you reject them?
3. Print or type your proposal as you would like to see it appear in the regulation book. The boards prefer that revised regulatory language is provided. **New or amended text should appear first and be in bold text and underlined.** [REGULATORY TEXT BEING DELETED SHOULD BE FULLY CAPITALIZED AND ENCLOSED IN BRACKETS]. It is not necessary to bold and underline text if entire change contains new language.

EXAMPLES: **5 AAC 27.810. Fishing seasons and periods.**

In the Togiak and Bay districts, herring may  
be taken by purse seines and hand purse  
seines from April 25 through **July 15** [JUNE 1]

**5 AAC 85.025(3). Unit 9(B) Caribou.**

NONRESIDENT HUNTERS: **2** [3] caribou; however,  
no more than 1 bull may be taken.

Alternatively, you may state your changes in clear sentences. For example, “Extend the season to July 15 in the Togiak and Bay districts,” or “Reduce the bag limit for caribou in Unit 9(B) to two caribou.”

4. Please explain if you collaborated with others in the development of your proposal. The board encourages individuals or organizations to communicate and coordinate with others in the development of proposals. Local Advisory Committees (AC) are an excellent resource and the collective knowledge and experience within ACs may help improve proposals, increasing their chances of success. Here is a link to ACs across the state <https://www.adfg.alaska.gov/index.cfm?adfg=process.acregion>. You can also work with area staff from the Department of Fish and Game to better understand the current regulations, and what the effect(s) of your proposed change may be.

**Bottom of form (submission block):**

- Write the name of the group that voted to submit the proposal or your name if you are submitting the proposal. This name will be published in the proposal book. The boards of Fisheries and Game will not consider anonymous proposals.
- Fill in your address and zip code, and telephone number. These will NOT be published; it simply enables us to reach you if clarification is necessary.

Mail, fax, or upload the completed form online. See details below.

Mail: Alaska Board of Fisheries/Game  
P.O. Box 115526  
Juneau, AK 99811-5526

Fax: 907-465-6094

Upload: <https://arcg.is/1LGa1q0>

**NOTE:** Proposals must be received by the deadline in the call for proposals; there are no exceptions. A fax is considered an original. The form must be physically received by fax or mail; postmark is not adequate.

If you have any questions or need assistance, please consult staff at any Fish and Game office.

**ALASKA BOARD OF FISHERIES**  
**Regulation Proposal Form 2024-2025**  
**Proposals must be received Friday, April 10, 2026**  
**PO BOX 115526, JUNEAU, ALASKA 99811-5526 or FAX (907) 465-6094 or online**  
**at: <https://arcg.is/1LGa1q0>**

<b>BOARD OF FISHERIES REGULATIONS</b>			
<input type="checkbox"/> Subsistence	<input type="checkbox"/> Personal Use	<input type="checkbox"/> Sport	<input type="checkbox"/> Commercial
<b>*Which meeting would you like to submit your proposal to?</b>			
<input type="checkbox"/> Cook Inlet Area Finfish			
<input type="checkbox"/> Kodiak Area Finfish			
<b>Please answer all questions to the best of your ability. All answers will be printed in the proposal book along with the proposer's name (address and phone numbers will not be published). Use separate forms for each proposal. Address only one issue per proposal. State the issue clearly and concisely. The board will reject multiple or confusing items.</b>			
<b>1. Alaska Administrative Code Number: 5 AAC _____</b>			
<b>*2. What is the issue you would like the board to address and why?</b>			
<b>*3. What solution do you recommend? In other words, if the board adopted your solution, what would the new regulation say? (Please provide draft regulatory language, if possible.)</b>			
<b>4. Did you develop your proposal in coordination with others, or with your local Fish and Game Advisory Committee? Explain.</b>			

**\*Submitted By:** \_\_\_\_\_  
**Individual or Group**

\_\_\_\_\_  
**\*Address** **\*City, State** **\*ZIP Code**

\_\_\_\_\_  
**Home Phone** **\*Work Phone** **\*Email**

*\*Indicates a required field*