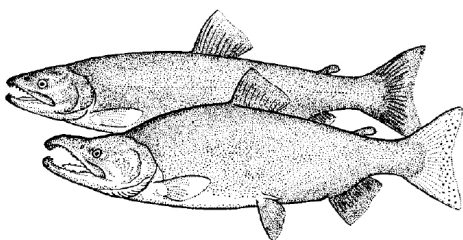


2016 Freshwater Sport Fish Guide Logbook and Vessel Registration

LOGBOOK NO.

BUSINESS NAME

ADF&G BUSINESS OWNER'S REGISTRATION NO.



*Please follow the instructions carefully
as they may have changed.*



State of Alaska Department of Fish & Game
Division of Sport Fish

LOGBOOK INSPECTION

This logbook must be presented for inspection, upon request, to any representative of the Department of Fish and Game or peace officer of the state.

Monday to Sunday Activity	<u>Postmarked or Received</u>
During the week of:	by ADF&G (Mondays):
January 1 – April 3	April 11
April 4 – April 10	April 18
April 11 – April 17	April 25
April 18 – April 24	May 2
April 25 – May 1	May 9
May 2 – May 8	May 16
May 9 – May 15	May 23
May 16 – May 22	May 31
May 23 – May 29	June 6
May 30 – June 5	June 13
June 6 – June 12	June 20
June 13 – June 19	June 27
June 20 – June 26	July 5
June 27 – July 3	July 11
July 4 – July 10	July 18
July 11 – July 17	July 25
July 18 – July 24	August 1
July 25 – July 31	August 8
August 1 – August 7	August 15
August 8 – August 14	August 22
August 15 – August 21	August 29
August 22 – August 28	September 6
August 29 – September 4	September 12
September 5 – September 11	September 19
September 12 – September 18	September 26
September 19 – September 25	October 3
September 26 – October 2	October 10
October 3 – October 9	October 17
October 10 – October 16	October 24
October 17 – October 23	October 31
October 24 – October 30	November 7
October 31 – November 6	November 14
November 7 – November 13	November 21
November 14 – November 20	November 28
November 21 – November 27	December 5
November 28 – December 4	December 12
December 5 – December 11	December 19
December 12 – December 18	December 26
December 19 – December 25	January 2, 2017
December 26 - December 31	January 9, 2017

2016 Freshwater Sport Fish
Logbook Sign-Out

Sport Fish Business Information

Must have a current ADF&G Business Registration Number

Name of person to whom this logbook was issued

Sport fishing business name

ADF&G registration number of business (not "guide only" registration)

Contact phone number



Are you going to use a vessel while providing sport fishing guided services in freshwater?

No Yes (If yes, list vessels on pg. iii)

Instructions to ADF&G Representative

Please forward the white copy of this form to:

Sport Fish Research & Technical Services
333 Raspberry Rd., Anchorage, AK 99518

ADF&G area offices will keep the pink copy of the sign-out sheet on file

Do NOT issue a logbook unless the applicant has the following:

- 2016 ADF&G Business Registration;
- Current AK Boat Number issued by DMV or current USCG Vessel Documentation number, if applicable.

None of the required information can be "pending."

This form must be complete and accurate to the best of your knowledge. Incomplete forms will be returned to you for follow-up and completion, resulting in a processing delay.

DID YOU PROVIDE A SITE CODE LIST? YES NO

ADF&G REPRESENTATIVE (PRINT)

AREA OFFICE

DATE OF ISSUE

**2016 Freshwater Sport Fish
Vessel Registration**

Note to ADF&G Representative

Confirm that the vessel information requested on the bottom of this page is complete. Every vessel the business intends to operate while providing sport fishing guided services must be recorded.

Attach the white (top) copy of this page to the sign-out sheet, whether or not there are registered vessels. Mail the sign-out sheet and the vessel registration page to the Anchorage ADF&G RTS office at 333 Raspberry Rd., Anchorage, AK 99518-1565.

**Pink Copy To Remain in Logbook*

Registering Your Vessel(s)

For each vessel you plan to use to conduct sport fishing guided activities, please fill out the information below.

If a vessel is newly purchased, leased or borrowed at anytime during the guiding season, it must have a current AK Boat Number or a USCG documentation number. If a vessel is added during the season, call the local ADF&G office or (907) 267-2369.

For purposes of vessel registration, vessels are defined as:

rafts, canoes, kayaks, motorized and nonmotorized water vehicles.

Registration Exemption: Personal Float Tubes.

Multiple Logbooks?

Note logbook number where vessel information has been provided:

AK Boat # or USCG Vessel Doc. #	Primary AK Drainage/Community the Vessel will operate out of in 2016

Continue on another sheet if you have more vessels. Transfer the business name and logbook number onto that extra sheet.

2016 Freshwater Sport Fish Logbook Instructions

VESSEL REGISTRATION

The following applies to all powered and non-powered vessels being used to conduct sport fishing guided activities:

- Must be currently licensed with the Alaska Division of Motor Vehicles (DMV) and hold a current AK Registration number or hold a current U.S.Coast Guard (USCG) Vessel Documentation number.
- Must be registered with the Alaska Department of Fish and Game (ADF&G) and display an ADF&G vessel decal with the current year tag.
- Vessels borrowed or purchased in-season must adhere to the above criteria and display ADF&G sport fish guide vessel decals.

Upon registration, each vessel is issued two charter vessel decals and current year tabs.

See page iii for instructions on vessels that are added midseason.

VESSEL DECALS/YEAR TABS

One set of ADF&G decals will be issued per registered vessel. Decals must be displayed and visible on each side of the vessel. Decals do not have to be applied directly to the hull of the vessel. Decals can be adhered to wood, fiberglass or plexiglas[®] which in turn is secured to each side of the vessel. Decals can be transferred from one vessel to another, as long as the receiving vessel has a current AK registration number from DMV or a USCG documentation number and has been registered with ADF&G. Decals are designed to withstand several years of use. Annual tabs will be issued as vessels are registered. Annual year tabs are to be adhered directly to the decal in the designated area.

RESPONSIBILITY OF BUSINESS OWNER & GUIDE

Guides are responsible for completing logbook pages in the manner and at the location specified in the logbook instructions.

ADF&G registered business owners are responsible for reporting logbook information and submitting the completed logbook pages for fishing activities from January 1, 2016 through December 31, 2016 for each sport fishing guide it employs to the department in accordance to the schedule printed inside the front cover of the logbook.

2016 Freshwater Sport Fish Logbook Instructions (Cont'd)

WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

While engaged in providing sport fish guide services, a sport fishing guide shall have the following readily available for inspection upon request of a representative of the Department or a peace officer of the state:

- a current ADF&G sport fishing guide registration;
- a copy of the current ADF&G sport fishing business owner's registration of the guide's employer;
- a current Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which guide services are being provided;
- an identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide (e.g. driver's license);

There may be additional requirements by other state and federal agencies (e.g. USCG). It is your responsibility to determine what those requirements are.

WHEN TO COMPLETE A LOGBOOK

Logbook pages must be completed at the end of each day of fishing or at the end of each trip within a day as described below through the last trip of the season.

The guide that leads the trip is required to complete logbook pages per the schedule described below.

VESSEL USED

Returning to a lodge, camp, dock or mooring location:

Complete the logbook before offloading any fish from the vessel. If no fish were kept, complete the logbook before offloading any clients.

Returning to a boat ramp, launching site, or other client drop off location:

Complete the logbook before the vessel or guide departs the launching/landing site AND before offloading any fish from the vessel.

If no fish were kept, complete the logbook before the guide departs the launch/landing site.

NO VESSEL USED

Aircraft, highway vehicles, walk-in, ATVs, etc.

Complete the logbook before the guide leaves the fishing site. Fishing site is defined as the location where the fishing activity took place. Refer to the list of unique freshwater site codes provided with the logbook.

2016 Freshwater Sport Fish
Logbook Instructions (Cont'd)

MULTIPLE TRIPS PER DAY

Each trip of multiple trips in a day should be logged on a separate logbook page. Complete the logbook at the end of each trip, as described above.

MULTIPLE DAY TRIPS

Complete the logbook at day's end for each day of the trip. Use a separate logbook page for each day of the trip.

MULTIPLE SITES FISHED

If multiple sites were fished on the same day, write down each site fished prior to leaving that fishing site per the instructions above. Each site would have the same date and would require a new logbook page. This includes those river systems containing multiple and unique site code numbers.

RETURN THE LOGBOOK PAGES WEEKLY

Fishing activity that occurs prior to April 3, 2016 is due to ADF&G by April 11, 2016; all activity, thereafter, must be received by ADF&G offices EVERY WEEK as detailed in the schedule provided on the inside of the front cover of this book.

For fishing activity that occurs in the early winter of 2016, please call the local ADF&G office for logbook instructions if the 2016 logbooks are not yet available.

All 2016 logbook data must be received by January 9, 2017.

*PINK COPIES OF THE LOGBOOK PAGES ARE TO
REMAIN IN THE LOGBOOK.*

LOGBOOK ASSIGNMENTS/TRANSFERS

Logbooks are issued to individual registered businesses. Due to the variety of ways that freshwater businesses conduct operations, the number of logbooks issued to a unique business will vary.

The business owner or their representative must determine how many logbooks that business will be required to have in order to comply with the recording requirements outlined in the instructions. For example, an operation that conducts business from a lodge with 6 guides may need more logbooks than a single business owner/guide with one vessel that is trailered.

A logbook is assigned by ADF&G to the business; the business owner can distribute individual logbooks to a vessel or to a guide. It is up to the discretion of the business owner to distribute logbooks to employed guides in any manner that facilitates the timely recording of trip information as described previously in the instructions.

See Previous Page for Quick Reference

ADF&G Sport Fish Guide Registration Number - The 2016 guide registration number issued by ADF&G to the guide. Only one guide registration number should appear on each logbook page.

Date Fished - The date for each trip taken. If multiple trips to multiple different fishing sites were taken on the same day, that date and unique trip information would appear on as many logbook pages as there were unique trips. Although the date would be the same, client information and trip specifics may differ. If there were more than six clients, continue on a separate logbook page with the trip information and individual angler license information carried over to the new page.

Hour Trip Ended - Record the hour the trip ended with the offloading of clients and/or fish. Round to the nearest hour only. Circle AM or PM. For multi-day trips record the hour the trip ended each day.

River/Stream/Lake (Specify) - The name of the site where fishing activity occurred.

Site Code - Refer to the site code list provided with the logbook for the site code associated with the river, stream or lake where fishing activity occurred. Write the site code down as it appears on this list. If no site code exists for your fishing site, use the code for Other Streams or Other Lakes.

Other Species Write-In - On the line denoted with an *, write in the name of the “other” species kept or released. Use the last blank column on the right to record this “other” species of fish as long as it does not already have an existing column. If more than one “other” species is kept or released, use an existing column, cross out the existing species of fish not present at this fishing site and write in the name of that second species.

Once a species has been written in, that column becomes dedicated to that species for the remainder of that logbook page.

Examples of Other Species: pink (or humpy) salmon, chum (or dog) salmon, burbot, and whitefish.

Residency - In the columns to the left of each sport fish license number, circle:

- R for Resident
- N for Nonresident.

2016 Freshwater Sport Fish How to Fill Out the Logbook (cont'd)

Sport Fish License Number - Record the current Alaska Sport Fishing License number, resident PID (permanent license number) or DAV (disabled AK veteran license number) of each client, comped angler, and crew that fished. A “comped” angler is an angler who is not paying for this charter; it can include family, friends or other acquaintances.

Record anglers under 16 years of age as “**Youth angler 1 (YA1), Youth angler 2 (YA2)**” etc., uniquely identifying them as 1, 2 or 3 for as many as fished on each trip.

Record the license number of those clients that actively fished during any part of the trip regardless of whether they caught anything. Use one line per angler, recording the license number and all activity on that line.

Crew Status and “Comped” Anglers should be noted to the right of each angler sport fish license number, if applicable, circle:

- X if angler is “Comped” (nonpaying) or
- C if angler is the guide or a Crew member

RECORDING SALMON AND OTHER SPECIES

Fish Kept & Released - Record the total number of fish kept (K) in the white row and released (R) in the gray row by each angler during that trip. Each angler’s license number has a dedicated line assigned on each logbook page. If the same angler goes on more than one trip on the same day, that angler’s license number will appear on as many logbook pages as were used.

PROXY FISHING INSTRUCTIONS

If a paying client is also proxy fishing for a beneficiary, that client must have the fishing license of the person for whom he/she is fishing. Write down the license number of the recipient of the fish (beneficiary), followed by a (P) to indicate proxy, e.g. 6123456-P.

Use two lines on the logbook data sheet, one for the angler’s license number and one for the beneficiary’s license number. Indicate (R) for Resident in the adjacent column; beneficiaries and those fishing for them must be residents of Alaska.

For permanent licenses (residents only), write down the entire license number, including the preceding alpha character, which can be a P, D, T or Z, i.e. Z50148-P.

CONTACT INFORMATION

For questions or to register a different vessel during the season, please contact:

- Division of Sport Fish, Guide Registration and Logbook Program in Anchorage, Alaska at (907) 267-2369 or (907) 267-2299.



Alaska Department of Fish & Game

2016 Freshwater Sport Fish Trip Logbook

RETURN TO: 333 RASPBERRY ROAD, ANCHORAGE, AK 99518-1565 • QUESTIONS: (907) 267-2369

LOGBOOK NO. _____

TRIP INFORMATION	Angler Residency		Sport Fish License Number of each Client, Nonpaying angler, and Crew <u>THAT FISHED</u> AND Record all those anglers under 16 as "Youth Angler" (YA1, YA2 etc.)	Circle One if applicable		SALMON			TROUT			OTHER					
	Resident	Non-Resident		Comped Crew	KEPT	RELEASED	KING	COHO	SOCKEYE	CUTTHROAT	RAINBOW	STEELHEAD	LAKE TROUT	DOLLY VARDEN/ ARCTIC CHAR	ARCTIC GRAYLING	NORTHERN PIKE	SHEEFISH *
2016 ADF&G GUIDE REGISTRATION #: _____	R	N		X	C	K					KEPT						
DATE FISHED: _____, 2016 (Month) (Day)	R	N		X	C	R					RELEASED						
HOUR TRIP ENDED: _____ AM _____ PM	R	N		X	C	K					KEPT						
	R	N		X	C	R					RELEASED						
NAME OF RIVER / STREAM / LAKE (SPECIFY)	R	N		X	C	K					KEPT						
	R	N		X	C	R					RELEASED						
SITE CODE (REFER TO SITE CODE LIST)	R	N		X	C	K					KEPT						
	R	N		X	C	R					RELEASED						
* WRITE IN OTHER SPECIES HERE	R	N		X	C	K					KEPT						
	R	N		X	C	R					RELEASED						

CERTIFICATION: I certify that the information provided herein is accurate and true. Falsification or omission of information on this form is punishable under AS 11.56.210(a) and 5 AAC 75.076.

X

GUIDE SIGNATURE

**Up to 8 pages can be mailed for the cost
of one first class stamp.**

*COMPLETE AND INSERT UP TO 8 LOGBOOK PAGES IN A
BUSINESS SIZE ENVELOPE AND MAIL TO:*

**ALASKA DEPARTMENT OF FISH AND GAME
DIVISION OF SPORT FISH - RTS
LOGBOOK PROGRAM
333 RASPBERRY ROAD
ANCHORAGE, AK 99518-1565**