

SPORT FISHING, HUNTING, AND TRAPPING SALES REPORT AND REMITTANCE

This report is a record of all Sport Fishing, Hunting, and Trapping Licenses issued or voided, King Salmon and Waterfowl Conservation Stamps sold for the report period indicated below. Please Note: The Dept. Fish & Game copies of all licenses and stamps issued must be submitted with this report.

Do not report any other type of license on this form.

SEE SECOND PAGE FOR SPECIFIC ITEM INSTRUCTIONS

NOTE: REPORT PERIODS SHOULD BEGIN ON THE FIRST DAY OF THE MONTH AND END ON THE LAST DAY OF THE MONTH.

1. License Year	2. Vendor Number	3. First Day of Report Period	M M	D D	Y Y	Y Y	Last Day of Report Period	M M	D D	Y Y	Y Y

☐ **NO LICENSES SOLD THIS MONTH**

LICENSE TYPE	VALUE	CLASS	4. TOTAL NUMBER ISSUED	5. TOTAL VALUE	DEPARTMENT USE ONLY
Resident Sport Fishing	\$ 20.00	AA-01			
Resident Hunting	\$ 45.00	AA-02			
Resident Hunting & Sport Fishing	\$ 60.00	AA-04			
Resident Hunting, Trapping & Sport Fishing	\$ 85.00	AA-05			
Resident Blind Sport Fishing	\$ 0.50	AA-1A			
Resident Blind Hunting	\$ 45.00	AA-2A			
Resident Hunting & Trapping	\$ 65.00	AA-3A			
Resident Trapping	\$ 25.00	AA-3B			
Resident Low Income License	\$ 5.00	AA-5A			
Duplicate Resident Low Income License	\$ 2.00	AA-5B			
Nonresident 14-Day Sport Fishing	\$ 75.00	AA-6A			
Nonresident 3-Day Sport Fishing	\$ 30.00	AA-6B			
Nonresident 1-Day Sport Fishing	\$ 15.00	AA-6C			
Nonresident 7-Day Sport Fishing	\$ 45.00	AA-6D			
Nonresident YT - AK Reciprocal Sport Fishing	\$ 20.00	AA-11			
Nonresident Sport Fishing	\$ 100.00	AA-07			
Nonresident Hunting	\$ 160.00	AA-08			
Nonresident Small Game Hunting	\$ 60.00	AA-8A			
Nonresident Hunting & Sport Fishing	\$ 260.00	AA-09			
Nonresident Annual Hunt / 7-Day Fishing	\$ 205.00	AA-9C			
Nonresident Hunting & Trapping	\$ 405.00	AA-10			
Nonresident Military Sport Fishing	\$ 20.00	AA-12			
Nonresident Alien Hunting	\$ 630.00	AA-15			
Nonresident Military Hunting	\$ 45.00	AA-16			
Nonresident Military Sport Fishing & Hunting	\$ 60.00	AA-17			
Duplicate Licenses	\$ 5.00	AA-18			
VOID Sport License*	\$ 0.00	AA-VD			
Resident King Salmon Stamp	\$ 10.00	KT-KS			
Military Nonresident King Salmon Stamp	\$ 30.00	KT-ML			
Annual Nonresident King Salmon Stamp	\$ 100.00	KT-YS			
Duplicate Kings Salmon Stamp	\$ 5.00	KT-ZZ			
1-Day Nonresident King Salmon Stamp	\$ 15.00	KT-1D			
3-Day Nonresident King Salmon Stamp	\$ 30.00	KT-3D			
7-Day Nonresident King Salmon Stamp	\$ 45.00	KT-7D			
14-Day Nonresident King Salmon Stamp	\$ 75.00	KT-14			
YT-AK Nonresident Reciprocal King Salmon Stamp	\$ 10.00	KT-YT			
VOID King Salmon Stamp*	\$ 0.00	KT-VD			
Waterfowl Conservation Stamp	\$ 10.00	DS-DS			
VOID Waterfowl Conservation Stamp*	\$ 0.00	DS-VD			

Submitted By	Date	GROSS VALUE	6.		
VENDOR NAME (BUSINESS NAME)	Phone Number	DEDUCT COMMISSION (See Page 2)	7.		
Mailing Address		LESS POSTAGE, DRAFT, OR MONEY ORDER FEES	8.		
City, State, Zip Code		SUBTOTAL	9.		
Licenses Issued (First to last serial numbers)		ADJ. FOR PREV. REPORT	10.		
		TOTAL REMITTANCE	11.		

*VOID - Numbers of all licenses voided. (Submit both the DEPT and Licensee Copies.)

DO NOT WRITE BELOW - FOR DEPARTMENT USE ONLY

INSTRUCTIONS FOR COMPLETING THIS SALES REPORT FORM

1. License Year: Enter the license year of the licenses you are reporting (for example, 2021 or 2022 licenses). Licenses for each license year **must** be reported on a **separate** report form.
2. Vendor Number: Enter your four digit vendor number.
3. First and Last Day of Report Period: Enter the two digit month (MM) the two digit day (DD) and the four digit year (YYYY) of the FIRST and LAST days of the report period in the appropriate boxes. For example, a January 2022 report would look like this:

First Day of Report Period	0	1	0	1	2	0	2	2
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Last Day of Report Period	0	1	3	1	2	0	2	2
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4. Report periods should begin on the first day of the month and end on the last day of the month. In all cases, report periods must run consecutively. There should be no breaks in time.
5. Enter the total number of licenses and stamps by class in column 4. Don't forget to enter VOIDED items as well.
6. GROSS VALUE: Multiply the number of licenses or stamps in each class by the value of the license or stamp and enter the amount in column 5 (total value). Add the total value column to arrive at the gross value. Enter this amount on line 6.
7. DEDUCT COMMISSION: Commission for this report is calculated at 5% (.05) per item, or 25¢ per item – whichever is greater. To figure your commission, multiply the total value of all items by 5% (except 1A & 5B which are 25¢ per license). Enter the total commission on line 7.
8. LESS POSTAGE, DRAFT, OR MONEY ORDER FEES: Enter the amount you are deducting for any postage and money order or bank draft fees on line 8. You must be able to justify this amount when requested by the Department (Express shipping is not a requirement and therefore is not a deductible allowance). POSTAGE WILL **NOT** BE DEDUCTED FROM ZERO REPORTS (no sales or remittance). Such reports may be faxed in to avoid postage.
9. SUBTOTAL: Subtract your commission and postage fees (line 7 & 8) from the gross value (line 6) to get your subtotal (line 9).
10. ADJ. FOR PREV REPORT: Any adjustment for an overpayment or shortage from previous reporting **that you have been instructed to make** is entered on line 10. An account shortage payment is added to the total remittance. An account credit payment is subtracted from the total remittance. If there is no adjustment, leave this line blank. Any amount shown, but not explained will not be deducted.
11. TOTAL REMITTANCE: Enter your total remittance for this report only on line 11.
12. Finish the report by completing the Vendor Information Section as follows:
 - Enter date you are completing the report, phone number, vendor name, and mailing address.
 - List the beginning and ending serial numbers of licenses issued.
 - List all voided licenses and include the quantity in column 4. **(Be sure to submit both the Department and Licensee copies).**
13. Keep a copy of this report for your records. Mail in a copy with your licenses and money order/check. The amount due for all reports for the month may be combined so that only one check needs to be written.
14. Questions? Email our office: adfg.license@alaska.gov or call License Accounting 907-465-2376.