

## Workshop Notes

**REFUND POLICY! READ CAREFULLY!** When you sign your registration form, you are agreeing to these terms!

- **Cancellation deadline is July 15, 2019.** If you cancel before this date, a \$50 processing fee (no exceptions) will be deducted from your refund. Registrants who decide not to attend and do not cancel before July 15, 2019 will be assessed the full program fee. If you would like to transfer your registration to a friend or relative, with the understanding that they must take the classes in which YOU enrolled, contact Dawn Wood at (907) 459-7203 or [dawn.wood@alaska.gov](mailto:dawn.wood@alaska.gov).
- **Confirmation:** Upon receipt of your registration and payment, we will send you a confirmation email. **Two weeks** prior to the workshop, we will send you a confirmation email with a map, classes, driving directions, and a list of appropriate clothing. Demonstration equipment will be provided by the instructors.
- **Credit Card Charges:** If you pay with a credit card, your statement will show a charge from "OHFA".
- **Equipment:** All equipment will be provided unless otherwise noted in the course description or confirmation letter. Feel free to bring your own gear; however, please do not bring firearms or ammunition.
- **Fishing License:** "Fly Fishing," "On-Lake Fly Fishing," and "On-Lake Fishing" classes require a valid 2019 Alaska fishing license, other fishing classes do not. You can bring your license with you or buy one at the workshop. We can only accept cash or checks for fishing licenses.
- **Lodging:** Participants will share rustic cabins which contain several bunk beds and/or cots, or you have the option to stay in a tent you bring yourself. Tents are usually quieter than cabins. Bring a sleeping bag, and an air mattress, or sleeping pad. Outhouses and showers are centrally located. Bring towels and toiletries.
- **Medical Conditions/Pregnancy:** If you have any medical conditions, or are pregnant, that may limit your ability to participate in these activities. Please consult your physician prior to registration.
- **Pets:** Pets are not permitted on Lost Lake Boy Scout Camp property.
- **Scholarships:** A limited number of partial scholarships may be available. Write to Dawn Wood at [dawn.wood@alaska.gov](mailto:dawn.wood@alaska.gov) for more information.
- **Silent Auction:** Each year, we try to make the BOW workshops break even financially, so that we are able to continue this program. One way we do this is by holding a silent auction at each workshop. If you have any items, especially those that are outdoor-related and that you would like to donate to the cause, please bring them to the workshop. These items may be new or gently used, and should be in good shape and have some useful life remaining. Also, bring your spare change, mad money, credit card, or check book and you could go home with the bargain of the century!
- **Smoking:** Smoking is not allowed in buildings and we ask that people smoke in designated areas around the mess hall.
- **Special Class Fees:** Some classes require an additional fee for materials. Please include the additional fee with your registration.
- **Special Needs:** If you have any special dietary requirements or special needs that require assistance, please indicate on the registration form, and we will try to accommodate your needs.
- **What to Bring:** Most classes are outdoors and hands-on, **regardless of the weather.** Lightweight hiking boots and/or rubber boots are recommended. Temperatures can range from 35° to 85°F. Be prepared to dress in layers (bring a hat and gloves). Sunscreen and mosquito repellent are necessary. Bring personal toiletries, a water bottle, and rain gear.
- **Workshop Funding:** The BOW program is made possible by the cooperative efforts of the Alaska Department of Fish & Game (ADFG) and the Outdoor Heritage Foundation of Alaska (OHFA). OHFA is a nonprofit organization dedicated to education in hunting and fishing. OHFA is supported by donations from individuals, companies, and organizations with an interest in sharing their enthusiasm for outdoor activities.
- **Questions?** Contact Dawn Wood at 459-7203 or [dawn.wood@alaska.gov](mailto:dawn.wood@alaska.gov)