### VOLUNTEER AGREEMENT – Alaska Department of Fish & Game

This agreement is entered into between the State of Alaska Department of Fish and Game (State) whose address is PO Box 110024, Juneau, AK 99811 and

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<tr>
<th>Volunteer Name</th>
<th>Address</th>
<th>Phone</th>
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WHEREAS, the volunteer desires to participate as an unpaid worker alongside, but not displacing, state employees, as follows:

- **Division:** Wildlife Conservation
- **Region:** [Blank]
- **Location:** Douglas
- **Dates:** [Blank] to 11/30/2019

**Description of Project and Duties:**

Conduct acoustic driving surveys for bats as part of the Alaska Citizen Science Program.

Questions marked with *** are considered high risk and must be approved by the Division Director or Designee if ‘Yes’ is checked.

#### *** Is the Volunteer a minor under the age of 18?  

![Yes] [No]

If ‘Yes’ is checked above, please state the age of the minor volunteer

Parent(s) of the minor volunteer have read/will comply with the department’s SOP No. III-524

#### *** Will activities require use or carrying of firearms and/or ammunition?  

![Yes] ![No]

If ‘Yes’ is checked above, the volunteer MUST complete the State of Alaska Volunteer Qualification Inquiry - Firearm Possession form and attach it to this form. In accordance with the Federal Omnibus Consolidated Appropriations Act of 1997 (PL 104-208), anyone convicted of a misdemeanor crime of domestic violence may not perform duties that require the use of or access to firearms and/or ammunition.

Further, if ‘Yes’ is checked above, the volunteer MUST provide proof of training in firearm safety in the form of a certificate or other documentation reflecting completion of a formal class.

#### Will activities require travel in or operation of a state vehicle?  

![Yes] ![No]

If ‘Yes’, indicate below:

- **Travel in:**  
  - [ ] highway vehicle  
  - [ ] off-road vehicle  
  - [ ] small boat  
  - [ ] large boat  
  - [ ] aircraft*

- **Operate:**  
  - [ ] highway vehicle*  
  - [ ] off-road vehicle*  
  - [ ] small boat*

Describe below the justification for and the limited circumstances under which the volunteer is authorized to operate a state vehicle or travel in a state aircraft:

*As a general rule, volunteers are not authorized to drive state vehicles, operate small boats, or travel in state aircraft. Under certain circumstances and with pre-approval, limited operation of state equipment or travel in state aircraft when necessary to further the volunteer’s project/assignment may be allowable. Such use should be kept to a minimum and is allowable only if specified on this agreement form, approved by the regional supervisor (or equivalent), and only if the volunteer is properly licensed and trained to operate such vehicle/equipment. For additional details, see the following ADF&G Standard Operating Procedures: III-524, Volunteer Workers; III-004 Aircraft-Authorized Passengers; II-091 State-Owned Vehicles, Vessels, and Equipment.
WHEREAS, the State desires to allow the volunteer to participate in said program.

NOW, THEREFORE, the parties agree as follows:

The Volunteer agrees to participate without compensation for his/her activities in the Program under the direct supervision of state employee _____ Karen Blejwas or Robin Rhoads _______________ (ADF&G Supervisor).

- For the duration of the Volunteer’s participation in the program, the State agrees to provide to the volunteer medical coverage and disability compensation, in amounts comparable to that afforded employees under the Alaska Workers’ Compensation Act (AWCA), if the volunteer suffers injury, illness or death that arises out of, and occurs while acting within the course and scope of performance of his/her volunteer duties. It is agreed that weekly compensation for disability or death will be based on the minimum rate of compensation under AS 23.30.175. It is agreed that compensation or medical coverage will not be provided when the volunteer may be eligible for coverage by any other health or disability policy, insurance, payment or benefit, (incl. Medicaid, Medicare, Social Security, or pension) or workers’ compensation coverage by another employer. Disputes regarding payment of compensation and medical benefits under this agreement are agreed to be decided by the Alaska Workers’ Compensation Board without stipulating to the Board’s jurisdiction. The State is not subject to AWCA penalty, interest, Second Injury Fund (SIF), or other payment in regard to the volunteer.

- The State agrees to defend, indemnify, and hold harmless the Volunteer in the same manner and to the same extent the State protects its employees from any claim, demand, suit for property damages or personal injury including death allegedly caused by the Volunteer’s activities if the Volunteer: a) at the time of the occurrence was acting in good faith within the course and scope of his/her volunteer duties in accordance with the directions of the supervisor; b) the volunteer provides immediate notice to the State of any claim; and c) the volunteer cooperates in the defense and does not stipulate to any judgment or settlement without the State’s approval.

- The volunteer understands the State does not insure loss or physical damage to its employee’s personal vehicle, equipment, or other personal property used while performing state work; nor will the State provide property insurance coverage for loss or physical damage to any volunteer’s personal vehicle, equipment, or other personal property used while performing his/her volunteer duties.

- In consideration of the benefits received from participation in the program and the protection offered by this agreement, the volunteer: 1) accepts the remedy provided by the State, and dispute resolution by the Alaska Workers’ Compensation Board, as his/her sole legal remedy from the State if the volunteer suffers injury, illness or death arising out of, and occurring while acting within the course and scope of, his/her volunteer duties; 2) transfers his/her right to recover from others who may be responsible for the injury, illness, or death to the State and/or its assigns upon payment of compensation or medical expenses by the State; and 3) agrees to cooperate and to do everything necessary to enable the State and/or its assigns to enforce the right to recover from others.

The Agreement is effective on the day when signed by the person designated below as the Regional Supervisor and filed with the Division of Risk Management. The Alaska Department of Fish and Game agrees to provide transportation to/from n/a and n/a. The following provisions (lodging, food, camp and sampling supplies, etc.) will be supplied:

n/a

The volunteer acknowledges he/she has read this agreement, understands it, and agrees to be bound by its terms.

Person to be notified in event of serious illness or accident:

<table>
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<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Relationship</th>
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</thead>
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SIGNATURES:

Volunteer: ____________________________ Date ________________
(or parent of minor volunteer)

ADF&G Supervisor: ____________________________ Date ________________

Regional Supervisor: ____________________________ Date ________________

Questions marked with *** on page 1 are considered high risk and must be approved by the Division Director or Designee if ‘Yes’ is checked.

Division Director or Designee: ____________________________ Date ________________

(Designee must be equivalent to Assistant Director or Division Operations Manager)

When complete, send the form to divisional headquarters office for distribution as described below.

Original or email: State of Alaska (SOA) Division of Risk Management by e-mail; Copies: ADF&G divisional headquarters, Volunteer, DAS Director when Division Director approval is needed.