PUBLICATION

Advisory Committee

Date and Location

I. Call to Order: Time by [name of chair or acting for the meeting]

II. Roll Call:

III. Members Present: [include role here by name - officer; designated seat; at large member?]

IV. Members Absent:

V. Number Needed for Quorum on AC:

VI. List of User Groups Present:

VII. Fish and Game Staff Present:

VIII. Guests Present:

IX. Approval of Agenda:

X. Approval of Previous Meeting Minutes: From meeting date....

XI. Reports:
   a. Chairman’s report
   b. ADF&G
   c. Others

XII. Public Comment

XIII. Old Business

XIV. New Business [committee actions on proposals scheduled for upcoming board meetings, proposals to the boards to be generated by the advisory committee]:

XV. Select representative(s) for board meeting

XVI. Set next meeting date

XVII. Other

XVIII. Adjourn