

2019 Freshwater Sport Fish Guide Logbook and Vessel Registration

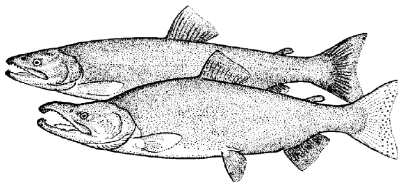
LOGBOOK NO. _____

If you are interested in using the electronic logbook, please contact
Bob Powers at robert.powers@alaska.gov or 907-267-2299.

BUSINESS NAME

BL- _____

ADF&G BUSINESS REGISTRATION NUMBER



*Please follow the instructions carefully
as they may have changed.*



State of Alaska Department of Fish & Game
Division of Sport Fish

Optional Guide Information

GL Number

Guide Name

GL- _____

GL- _____

GL- _____

LOGBOOK INSPECTION

This logbook must be presented for inspection, upon request, to
any representative of the Department of Fish and Game or peace
officer of the state.

Monday to Sunday Activity During the week of:	<u>Postmarked or Received</u> by ADF&G (Mondays):
January 1 – March 31	April 8
April 1 – April 7	April 15
April 8 – April 14	April 22
April 15 – April 21	April 29
April 22 – April 28	May 6
April 29 – May 5	May 13
May 6 – May 12	May 20
May 13 – May 19	May 28
May 20 – May 26	June 3
May 27 – June 2	June 10
June 3 – June 9	June 17
June 10 – June 16	June 24
June 17 – June 23	July 1
June 24 – June 30	July 8
July 1 – July 7	July 15
July 8 – July 14	July 22
July 15 – July 21	July 29
July 22 – July 28	August 5
July 29 – August 4	August 12
August 5 – August 11	August 19
August 12 – August 18	August 26
August 19 – August 25	September 3
August 26 – September 1	September 9
September 2 – September 8	September 16
September 9 – September 15	September 23
September 16 – September 22	September 30
September 23 – September 29	October 7
September 30 – October 6	October 14
October 7 – October 13	October 21
October 14 – October 20	October 28
October 21 – October 27	November 4
October 28 – November 3	November 12
November 4 – November 10	November 18
November 11 – November 17	November 25
November 18 – November 24	December 2
November 25 – December 1	December 9
December 2 – December 8	December 16
December 9 – December 15	December 23
December 16 – December 22	December 30
December 23 – December 29	January 6, 2020
December 30 – December 31	January 13, 2020

2019 Freshwater Sport Fish
Logbook Sign-Out

Sport Fish Business Information

Must have a current ADF&G Business Registration Number

Name of person to whom this logbook was issued

Sport fishing business name

BL-

ADF&G business registration number (not "guide-only" registration)

Contact phone number

Check box if your business is using the Electronic Logbook



Are you going to use a vessel while providing sport fishing guided services in freshwater?

No Yes (If yes, list vessels on pg. iii)

Instructions to ADF&G Representative

Please forward the white copy of this form to:

Sport Fish Research & Technical Services
333 Raspberry Rd., Anchorage, AK 99518

ADF&G area offices will keep the pink copy of the sign-out sheet on file

Do NOT issue a logbook unless the applicant has the following:

- 2019 ADF&G Business Registration Card;
- Current AK Boat Number issued by DMV or current USCG Vessel Documentation number, if applicable.

None of the required information can be "pending."

This form must be complete and accurate to the best of your knowledge. Incomplete forms will be returned to you for follow-up and completion, resulting in a processing delay.

DID YOU PROVIDE A SITE CODE LIST? YES NO

ADF&G REPRESENTATIVE (PRINT)

AREA OFFICE

DATE OF ISSUE

2019 Freshwater Sport Fish Vessel Registration (Cont'd)

VESSEL REGISTRATION

The following applies to all powered and non-powered vessels being used to conduct sport fishing guided activities:

- Must be currently licensed with the Alaska Division of Motor Vehicles (DMV) and hold a current AK Registration number or hold a current U.S. Coast Guard (USCG) Vessel Documentation number.
- Must be registered with the Alaska Department of Fish and Game (ADF&G) and display an ADF&G vessel decal with the current year tag.
- Vessels borrowed or purchased in-season must adhere to the above criteria and display ADF&G sport fish guide vessel decals.

Upon registration, each vessel is issued two charter vessel decals (if necessary) and two current year tabs.

See page iii for instructions on vessels that are added midseason.

VESSEL DECALS/YEAR TABS

One set of ADF&G decals will be issued per registered vessel. Decals must be displayed and visible on each side of the vessel. Decals do not have to be applied directly to the hull of the vessel. Decals can be adhered to wood, fiberglass or plexiglas[®] which in turn is secured to each side of the vessel. Decals can be transferred from one vessel to another, as long as the receiving vessel has a current AK registration number from DMV or a USCG documentation number and has been registered with ADF&G. Decals are designed to withstand several years of use. Annual tabs will be issued as vessels are registered. Annual year tabs are to be adhered directly to the decal in the designated area.

2019 Freshwater Sport Fish Logbook Regulations

RESPONSIBILITY OF BUSINESS OWNER & GUIDE

Guides are responsible for completing logbook pages in the manner and at the location specified in the logbook instructions.

ADF&G registered business owners are responsible for reporting logbook information and submitting the completed logbook pages to the department for fishing activities from January 1, 2019 through December 31, 2019 for each sport fishing guide they employ in accordance with the schedule printed inside the front cover of the logbook.

2019 Freshwater Sport Fish Logbook Regulations (Cont'd)

WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

While engaged in providing sport fish guide services, a sport fishing guide shall have the following readily available for inspection upon request of a representative of the Department or a peace officer of the state:

- a current ADF&G sport fishing guide registration;
- a copy of the current ADF&G sport fishing business owner's registration of the guide's employer;
- a current Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which guide services are being provided;
- an identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide (e.g. driver's license);
- a logbook per 5 AAC 75.075(g)(1)(B)

There may be additional requirements by other state and federal agencies (e.g. USCG). It is your responsibility to determine what those requirements are.

RETURN THE LOGBOOK PAGES WEEKLY

Fishing activity that occurs prior to April 1, 2019 is due to ADF&G by April 8, 2019; all activity thereafter must be received by ADF&G EVERY WEEK as detailed in the schedule on the inside of the front cover of this book.

For fishing activity that occurs in the early winter of 2019, please call the local ADF&G office for logbook instructions if the 2019 logbooks are not yet available.

All 2019 logbook data must be received by January 6, 2020.

*PINK COPIES OF THE LOGBOOK PAGES ARE TO
REMAIN IN THE LOGBOOK.*

2019 Freshwater Sport Fish Logbook Instructions

WHEN TO COMPLETE A LOGBOOK

Logbook pages must be completed at the end of each day of fishing or at the end of each trip within a day as described below through the last trip of the season.

The guide that leads the trip is required to complete logbook pages per the instructions described below.

NO VESSEL USED

Aircraft, highway vehicles, walk-in, ATVs, etc.

Complete the logbook before the guide leaves the fishing site. Fishing site is defined as the location where the fishing activity took place. Refer to the list of unique freshwater site codes provided with the logbook.

2019 Freshwater Sport Fish Logbook Instructions (Cont'd)

VESSEL USED

Returning to a lodge, camp, dock or mooring location:

Complete the logbook before offloading any fish from the vessel. If no fish were kept, complete the logbook before offloading any clients.

Returning to a boat ramp, launching site, or other client drop off location:

Complete the logbook before the vessel or guide departs the launching/landing site AND before offloading any fish from the vessel.

If no fish were kept, complete the logbook before the guide departs the launch/landing site.

MULTIPLE TRIPS PER DAY

Each trip of multiple trips in a day should be logged on a separate logbook page. Complete the logbook at the end of each trip, as described above.

MULTI-DAY TRIPS

Complete the logbook at day's end for each day of the trip. Use a separate logbook page for each day of the trip.

MULTIPLE SITES FISHED

If multiple sites were fished on the same day, each site will require a new logbook page labeled with the same date. Each page will need to be completed prior to leaving the site per the instructions above. This includes those river systems containing multiple and unique site code numbers.

LOGBOOK ASSIGNMENTS/TRANSFERS

Logbooks are issued to individual registered businesses. Due to the variety of ways that freshwater businesses conduct operations, the number of logbooks issued to a unique business will vary.

The business owner or their representative must determine how many logbooks that business will be required to have in order to comply with the recording requirements outlined in the instructions. For example, an operation that conducts business from a lodge with 6 guides may need more logbooks than a single business owner/guide with one vessel that is trailered.

A logbook is assigned by ADF&G to the business; the business owner can distribute individual logbooks to a vessel or to a guide. It is up to the discretion of the business owner to distribute logbooks to employed guides in any manner that facilitates the timely recording of trip information as described previously in the instructions.

How to Fill Out the Logbook

See Previous Page for Quick Reference

ADF&G Sport Fish Guide Registration Number - The 2019 guide registration number issued by ADF&G to the guide. Only one guide registration number should appear on each logbook page.

Date Fished - The date for each trip taken. If multiple trips to multiple different fishing sites were taken on the same day, that date and unique trip information would appear on as many logbook pages as there were unique trips. Although the date would be the same, client information and trip specifics may differ. If there were more than six clients, continue on a separate logbook page with the trip information and individual angler license information carried over to the new page.

Hour Trip Ended - Record the hour the trip ended with the offloading of clients and/or fish. Round to the nearest hour only. Circle AM or PM. For multi-day trips record the hour the trip ended each day.

River/Stream/Lake (Specify) - The name of the site where fishing activity occurred.

Site Code - Refer to the site code list provided with the logbook for the site code associated with the river, stream or lake where fishing activity occurred. Write the site code down as it appears on this list. If no site code exists for your fishing site, use the code for Other Streams or Other Lakes.

Other Species Write-In - On the line denoted with an *, write in the name of the “other” species kept or released. Use the last blank column on the right to record the catch of this “other” species of fish as long as it does not already have an existing column. If more than one “other” species is kept or released, use an existing column, cross out the existing species of fish not present at this fishing site and write in the name of that second species.

Once a species has been written in, that column becomes dedicated to that species for the remainder of that logbook page.

Examples of Other Species: pink (or humpy) salmon, chum (or dog) salmon, burbot, and whitefish.

Residency - In the columns to the left of each sport fish license number, circle:

- R for Resident
- N for Nonresident.

2019 Freshwater Sport Fish How to Fill Out the Logbook (cont'd)

Sport Fish License Number - Record the current Alaska Sport Fishing License number, resident PID (permanent license number) or DAV (disabled AK veteran license number) of each client, comped angler, and crew that fished. A “comped” angler is an angler who is not paying for this charter; it can include family, friends or other acquaintances.

Record resident anglers under 18 years old and non-resident anglers under 16 years old as “**Youth angler 1 (YA1), Youth angler 2 (YA2)**” etc., uniquely identifying them as 1, 2 or 3 for as many as fished on each trip.

Record the license number of those clients that actively fished during any part of the trip regardless of whether they caught anything. Use one line per angler, recording the license number and all activity on that line.

Crew Status should be noted to the right of each angler sport fish license number, if applicable, circle:

- C if angler is the guide or a Crew member

RECORDING SALMON AND OTHER SPECIES

Fish Kept & Released - Record the total number of fish kept (K) in the white row and released (R) in the gray row by each angler during that trip. Each angler’s license number has a dedicated line assigned on each logbook page. If the same angler goes on more than one trip on the same day, that angler’s license number will appear on as many logbook pages as were used.

PROXY FISHING INSTRUCTIONS

If a paying client is also proxy fishing for a beneficiary, that client must have the fishing license or PID/DAV of the person for whom he/she is fishing, as well as a validated proxy fishing form. Write down the license number of the recipient of the fish (beneficiary), followed by a (P) to indicate proxy, e.g. 9123456-P.

Use two lines on the logbook data sheet, one for the angler’s license number and one for the beneficiary’s license number. Indicate (R) for Resident in the adjacent column; beneficiaries and those fishing for them must be residents of Alaska.

For permanent licenses (residents only), write down the entire license number, including the preceding alpha character, which can be a P, D, T or Z, i.e. Z50148-P.

CONTACT INFORMATION

For questions or to register a different vessel during the season, please contact:

- Division of Sport Fish, Guide Registration and Logbook Program in Anchorage, Alaska at (907) 267-2369, or (907) 267-2299, or dfg.dsf.guides@alaska.gov.

**Up to 8 pages can be mailed for the cost
of one first class stamp.**

*COMPLETE AND INSERT UP TO 8 LOGBOOK PAGES IN A
BUSINESS SIZE ENVELOPE AND MAIL TO:*

**ALASKA DEPARTMENT OF FISH AND GAME
DIVISION OF SPORT FISH - RTS
LOGBOOK PROGRAM
333 RASPBERRY ROAD
ANCHORAGE, AK 99518-1565**