



2015 SPORT FISH BUSINESS OWNER/GUIDE REGISTRATION APPLICATION

**Registration #
TO BE ASSIGNED**

Alaska Department of Fish and Game / Division of Sport Fish - RTS
333 Raspberry Road, Anchorage, Alaska 99518-1565
Telephone: (907) 267-2369 or (907) 267-2299
<http://www.adfg.alaska.gov/index.cfm?adfg=prolicenses.sportfishguides>

CHECK ONE:

- Guide Only Registration**
- Business Owner Registration**
- Combined Business/Guide Registration***

**An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.*

Complete this registration application, and return it to the Anchorage Fish & Game address located at the top of this form. Allow 21 business days for processing.

INSTRUCTIONS ON BACK OF FORM

SECTION A: ALL APPLICANTS COMPLETE THIS SECTION

Name of Business Owner or Guide: _____
Last First MI

Permanent Mailing Address: _____
PO Box or Street Address City State Zip

Telephone Number: (_____) _____ In-Season Telephone Number: (_____) _____

Mail Card Here: _____
(If different than permanent) PO Box or Street Address City State Zip

Email (optional): _____

SECTION B: TO BE COMPLETED BY THE BUSINESS OWNER OR THEIR AGENT

BUSINESS INFORMATION:

Name of Business: _____

Name of Business Owner: _____

Remember to get logbooks for your business at the nearest ADF&G office prior to commencement of guiding activities.

SECTION C: TO BE COMPLETED BY THE GUIDE OR THEIR AGENT

2015 Alaska Sport Fishing License #: _____ Date of Birth: _____

SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:

I hereby certify that all information is true and correct, and that I understand this information is subject to public disclosure.
 (NOTE: Making a false statement or omitting a material fact is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

You are not allowed to operate until you receive your 2015 Registration Card

X _____ **Circle one:** Applicant or Agent Date: Mo/Date/Yr



INSTRUCTIONS FOR THE 2015 SPORT FISH BUSINESS OWNER/GUIDE REGISTRATION APPLICATION

The following will apply without exception.

1. All applicable sections of the registration application must be complete and legible prior to ADF&G validation. No “pending,” “unknowns,” or blanks will be accepted.
2. Incomplete registration forms will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a registration application only. Your wallet-sized registration card will be mailed within 21 business days.
5. There may be additional state and federal requirements to operate as a business or guide. It is your responsibility to determine what those requirements are.

Do NOT operate without your registration card.

INSTRUCTIONS:

SECTION A: ALL applicants must complete this section.

SECTION B: BUSINESS OWNER OR THEIR AGENT: Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same application. A separate registration must be obtained.

IMPORTANT NOTICE TO BUSINESS OWNERS

State regulation (5 AAC 75.075) requires all business owners providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding services begin. Business owners are required to register all charter vessels with ADF&G and acquire a logbook prior to commencement of guiding activities. ***Guides must have a copy of the business owner's ADF&G business registration in their possession while guiding.***

SECTION C: GUIDES: Complete this section if you intend to guide for a sport fish operation owned by someone other than you or if you are a business owner who also intends to guide (owner/operator).

IMPORTANT NOTICE TO GUIDES

State regulation (5 AAC 75.075) requires all guides providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding activities begin.

WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection:

- a current sport fishing guide registration;
- a copy of the current ADF&G sport fishing business registration of the guide's employer;
- a current Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which the guide services are being provided;
- an identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide.