

SPORT FISHING, HUNTING, AND TRAPPING COLLECTION REPORT AND REMITTANCE

This report is a record of all Sport Fishing, Hunting, and Trapping Licenses issued or voided, King Salmon and Waterfowl Conservation Stamps sold for the report period indicated below. Please Note: The Dept. Fish & Game copies of all licenses and stamps issued must be submitted with this report. **Do not report any other type of license on this form.**

SEE REVERSE SIDE OF FIRST PAGE FOR SPECIFIC ITEM INSTRUCTIONS

NOTE: REPORT PERIODS SHOULD BEGIN ON THE FIRST DAY OF THE MONTH AND END ON THE LAST DAY OF THE MONTH.

1. License Year	2. Vendor Number	3. First Day of Report Period	MM	DD	YYYY	4. Last Day of Report Period	MM	DD	YYYY
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NO LICENSES SOLD THIS MONTH

LICENSE TYPE	VALUE EACH	CLASS	5. TOTAL NUMBER ISSUED	6. TOTAL VALUE	DEPARTMENT USE ONLY
Resident Sport Fishing	\$ 24.00	AA-01			
Resident Hunting	25.00	AA-02			
Resident Hunting & Sport Fishing	48.00	AA-04			
Resident Hunting, Trapping & Sport Fishing	62.00	AA-05			
Resident Blind Sport Fishing	.25	AA-1A			
Resident Blind Hunting	25.00	AA-2A			
Resident Hunting & Trapping	39.00	AA-3A			
Resident Trapping	15.00	AA-3B			
Resident Class 5A License	5.00	AA-5A			
Duplicate Resident Class 5A License	2.00	AA-5B			
Nonresident 14-Day Sport Fishing	80.00	AA-6A			
Nonresident 3-Day Sport Fishing	35.00	AA-6B			
Nonresident 1-Day Sport Fishing	20.00	AA-6C			
Nonresident 7-Day Sport Fishing	55.00	AA-6D			
Nonresident YT - AK Reciprocal Sport Fishing	24.00	AA-11			
Nonresident Sport Fishing	145.00	AA-07			
Nonresident Hunting	85.00	AA-08			
Nonresident Small Game Hunting	20.00	AA-8A			
Nonresident Hunting & Sport Fishing	230.00	AA-09			
Nonresident 6D & 8 Combination	140.00	AA-9C			
Nonresident Hunting & Trapping	250.00	AA-10			
Nonresident Military Sport Fishing	24.00	AA-12			
Nonresident Alien Hunting	300.00	AA-15			
Nonresident Military Hunting	25.00	AA-16			
Nonresident Military Sport Fishing & Hunting	48.00	AA-17			
Duplicate Licenses	5.00	AA-18			
VOID Sport License*	0.00	AA-VD			
Resident King Salmon Stamp	10.00	KT-KS			
Military Nonresident King salmon Stamp	20.00	KT-ML			
Annual Nonresident King salmon Stamp	100.00	KT-YS			
Duplicate Kings Salmon Stamp	5.00	KT-ZZ			
1-Day Nonresident King Salmon Stamp	10.00	KT-1D			
3-Day Nonresident King Salmon Stamp	20.00	KT-3D			
7-Day Nonresident King Salmon Stamp	30.00	KT-7D			
14-Day Nonresident King Salmon Stamp	50.00	KT-14			
YT-AK Nonresident Reciprocal King Salmon Stamp	10.00	KT-YT			
VOID King Salmon Stamp*	0.00	KT-VD			
Waterfowl Conservation Stamp	5.00	DS-DS			

Submitted By:	12A. Date	GROSS VALUE	6.	
VENDOR NAME(BUSINESS NAME)	Phone Number	DEDUCT COMMISSION:	7.	
Mailing Address		SEE REVERSE:	7.	
		LESS POSTAGE, DRAFT OR MONEY ORDER FEES	8.	
City, State, Zip Code		SUB-TOTAL	9.	\$
		ADJ. FOR PREV. REPORT	10.	
12B. Licenses Issued, FIRST TO LAST SERIAL NUMBERS		TOTAL REMITTANCE	11.	\$

* VOID - Numbers of all licenses voided. (Submit both the Dept. and Licensee Copies.)
 Please make sure to also record quantity in Column 5 above.

DO NOT WRITE BELOW - FOR DEPARTMENT USE ONLY

INSTRUCTIONS FOR COMPLETING THIS COLLECTION REPORT FORM

1. **License Year:** Enter the license year of the licenses you are reporting (for example, 2013 or 2014 licenses). Licenses for each license year **must** be reported on a **separate** report form.
2. **Vendor Number:** Enter your four digit vendor number.
- 3/4. **First and Last Day of Report Period:** Enter the two digit month (MM) the two digit day (DD) and the 4 digit year (YYYY) of the FIRST and LAST days of the report period in the appropriate boxes. For example, a January 2014 report would look like this:

First Day of Report Period	0	1	0	1	2	0	1	4
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Last Day of Report Period	0	1	3	1	2	0	1	4
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Report periods should begin on the first day of the month and end on the last day of the month. In all cases, report periods must run consecutively. There should be no breaks in time.

5. Enter the total number of licenses and stamps by class. Don't forget to enter VOIDED items also.
6. Multiply the number of licenses or stamps in each class by the value of the license or stamps and enter the amount in column 6. Add the total value column to arrive at the gross value. Enter this amount on line 6.
7. Compute your commission as follows. Commission for this report is calculated at 5% (.05) of the gross license, stamp, or 25¢ per license—whichever is greater. The 25¢ commission rule applies to the class 1A-Resident Blind Sport Fishing License and the \$2.00 5B DUPLICATE license fee only. To figure your commission, subtract from your gross value (Line 6) the TOTAL dollar value of the class 1A and 5B duplicate license fee. This will give you your adjusted gross. Multiply the adjusted gross by 5%. (.05). To that amount, add 25¢ for EACH RESIDENT BLIND Sport Fishing, and DUPLICATE LICENSE fee you are reporting sold. This will give you your total commission. Enter this amount on line 7.
8. Enter the amount you are deducting for any postage and money order or bank draft fees on line 8. Express shipping is not a requirement and therefore is not a deductible allowance (You must be able to justify this amount when requested by the Department.)
9. Subtract your commission and postage fees (line 7 & 8) from the gross value (line 6) to get your subtotal (line 9).
10. Any adjustment for an overpayment or shortage from previous reporting **that you have been instructed to make** is entered here. An account shortage payment is added to the net due. An account credit payment is subtracted from the net due. If there is no adjustment, leave this line blank. Any amount shown, but not explained will not be deducted.
11. Enter your total remittance for this report only on line 11.
12. Finish the report by completing the Vendor Information Section as follows:
 - A. Enter date you are completing the report, phone number, vendor name, and mailing address.
 - B. List the beginning and ending license numbers of each sequence.
 - C. List all voided licenses.
13. Keep Page 3 of this report for your records. Mail in Pages 1 and 2 with your licenses and money order/check. The amount due all reports for the month may be combined so that only one check needs to be written.
14. Visit the Vendor page of the Fish and Game website: <http://www.adfg.alaska.gov/index.cfm?adfg=licensevendors.main> or email our office: adfg.license@alaska.gov
15. Questions? Call toll free 1-800-478-2376 or License Accounting 907-465-2376.