



**STATE OF ALASKA
DEPARTMENT OF FISH AND GAME**

**APPLICATION
For**

2017-18 AUCTION OR RAFFLE PERMITS

Applicant Information		
Applicant Name/Title:		
Organization:		
Chapter:	Alaska Non-Profit Entity No:	
Mailing Address:		
City:	State:	Zip code:
Email:	Phone:	
Fax:	Cell:	

Administrative Contact (if different):	Hunter contact (for interested bidders):
Name:	Name:
Phone:	Phone:
Email:	Email:

Event Information	
Event Name:	
Venue Name:	
Address:	
City:	State:
Event Date(s):	Estimated marketing costs to be deducted from proceeds for each permit awarded:
Expected Attendance:	
Percent of Proceeds to ADF&G ($\geq 70\%$):	

Permits Requested (please list in order of preference)			
Species	Population	Hunt No.	Type (check one)
			<input type="checkbox"/> Auction <input type="checkbox"/> Raffle
			<input type="checkbox"/> Auction <input type="checkbox"/> Raffle
			<input type="checkbox"/> Auction <input type="checkbox"/> Raffle
			<input type="checkbox"/> Auction <input type="checkbox"/> Raffle
			<input type="checkbox"/> Auction <input type="checkbox"/> Raffle

Please describe any additional services (guide, transport, etc.) your organization will provide in addition to the harvest permit:

Please describe your organization's previous experience with auctions or raffles, including attendance and revenue generated:

Please describe your proposed advertising and marketing strategy, including how you plan to advertise outside your own membership:

Briefly describe how your organization promotes education in outdoor traditions and conducts conservation and wildlife protection programs:

Briefly describe how your organization has demonstrated support for a state-based model (for game management) through a user-pays system based on sustained yield and use principles:

Please describe how you will spend proceeds retained by your organization (See page 5):

I certify that all statements entered on this application are true and that I will abide by all conditions and restrictions of a permit if awarded.

(Signature)

(Date)

Your complete application should include the following:

1. Application form
2. Proof of non-profit status
3. Supplemental materials (optional)

Please mail application materials to:

Brynn Parr
Alaska Department of Fish & Game
Division of Wildlife Conservation
P.O. Box 115526
Juneau, AK 99811-5526

Questions? Please contact Brynn Parr at (907) 465-4148 or dfg.dwc.permits@alaska.gov.

How can organizations spend their 30%?

By law, the ≤30% of net proceeds organizations are authorized to retain may only be spent on:

“...outdoor tradition education projects and conservation and wildlife protection programs approved by the Department.”

This program is still new and the Department will work with organizations to craft acceptable ways of spending funds. Some examples of ways funds retained by your organization may be spent include:

- Funds may be donated as monetary or in-kind support toward projects conducted by the ADF&G, Division of Wildlife Conservation (DWC) or other agencies. Projects supported by the donation should meet the underlined description, and prior to submitting this application, organizations must confirm that the agency is capable of and willing to accept such contributions. Monetary contributions to DWC can be directed toward broad uses (shooting ranges, hunter education, game management projects, etc.), but in-kind contributions (aircraft time, radio collars, etc.) can be made to specific research or management projects.
- Funds may be spent on programs conducted by your organization that meet the description underlined above. Examples of programs that may be acceptable include hunter/trapper education programs and game habitat conservation or improvement projects. Descriptions of projects should provide a budget, including overhead and administrative costs.
- Monetary or in-kind support may be donated to university research projects or other non-profit organizations (NPO) conducting programs or projects meeting the description. Overhead or indirect costs charged by the university or NPO should be disclosed and reasonable.

Spending Timeline

- Organizations must fully spend funds retained under this program within 12 months of the auction or raffle drawing date for the permit that provided the funding.

Reporting

- A report on how funding retained under this program was spent must be submitted to DWC, Permits Section within 13 months of the auction or raffle drawing date for the permit that provided the funding. The report should include a description of the completed project or other summary of how the funds were spent and an accounting of how the funds were spent. Receipts, contracts, etc. may be submitted as supporting documents.

The requirement for the Department to approve how organizations spend proceeds they retain is new, and your organization may have ideas in addition to the examples listed above. During these first years of this new requirement, it will be important to discuss your organization's ideas with the Department prior to submitting an application for permits to auction or raffle. Please contact the Permits Section at (907) 465-4148 or dfg.dwc.permits@alaska.gov.