#### **Renew Fish Transporter Permit**

Beginning February 22<sup>nd</sup>, 2016 Dept. of Revenue (DOR) launched their new online system called Revenue Online. Revenue Online is the primary system used by the Department of Revenue and ADF&G for existing permit holders to renew their Intent to Operate permits. The letter id will be required to be entered the first time that a permit holder logs in to enroll in Revenue online. This number will be mailed to all existing permit holders by the Department of Revenue on February 23<sup>rd</sup> 2016. If you are unable to locate the letter id, please contact the Seafood Industry Coordinator at 907-465-6131 or dfg.seafood-coord@alaska.gov or call 907-269-0041 or 907-269-6627

Before you can renew your permit through Revenue Online, you must first enroll.

Go to the Revenue Online webpage located here:

https://online-tax.alaska.gov/ATP/WebDoc/ /

Click on the Enroll Now Button to continue



The following screen will appear:

Menu	ENROLL NOW	Click Here
	Select an option from the list below	
ack	EI am an existing taxpayer who has filed a return or has a license/permit with the Department	of Revenue
eip	I am a new taxpayer who has never filed a return and does not have a license/permit with the	Department of Revenue
AKT	I am a third-party who has not yet registered a Revenue Online account with the Department	of Revenue
ata: sihutter unDate: 27-Oct-2015		
Inviention		
ATT		
ogon lequest		

#### The following screen will appear:

lenu NTT	Previous Instructions	Next	Cancel	
me ck	Revenue Online Enrollment	Click Here		
dp	F This service is used to create a username to access your account			
KT	Once a username is created, you will be able to amend a return, che also be able to view your account balances, payments, letters, and	ange your address, or add a DBA name. You will returns*		
TT .	The first person to create a user account for a taxpayer becomes the	account Administrator. The Administrator can grant		
ta: slhutter nDate: 77.Oct.2015	certain account permissions to each logon id Please be advised that as the account Administrator. Refer to Help for information on become	t it is not recommended that 3rd party users register ing a 3rd party user.		
incerter is	* Please be advised this will be the most recent version of the return, whi	ch may include changes made by the department.		
vigation		The second second second second second		
quest	ELIGIBILITY	INFORMATION NEEDED TO CONTINUE		
anst	You must be registered with the Alaska Department of Revenue	Taxpayer name		
	(typically by slung a tax return or sending in a registration form.)	ID number		
	please wait a few business days before using this service	<ul> <li>Recent Letter ID; or</li> </ul>		
	I A valid email address.	¥ Information from most recent return filed; or		
		Recent Payment		
		If you do not have any of this information, click here to Recent a Letter ID		

Please review the information on the page and click the "Next" button to continue.

The following screen will appear:

State of Alaska		myAlaska My G	overnment Resident Business in Alask	ka Visiting Alaska State Employees
Alaska Der Reve	partment of Revenue - nue Online	Tax Division C		
Menu ATT	Previous	Taxpayer Information	Next	Cancel
Home	TAXPAYER INFORMAT	ION		
Back Help	Account Type	Required	Required	
AKT ATT				
Data: slhutter RunDate: 27-Oct-2015				
Navigation ATT				
Logon Request Request				

Use the drop down arrow to select the account type "Fisheries Business License"



After you have selected the "Fisheries Business License" Option it will provide another drop down menu to select your id type. Use the arrow to display all of the options:

Π	Previous	laxpayer information	Next	Ca
ne ek p T T T t t t t t t t t t t t t t t t t	Account Type Select ID Type	Fisheries Business License Federal EIN Pseudo Federal Employer ID Pseudo Social Security Number Social Security Number	Click the arrow Required Select Security	Social Number
t			Security	Number

After you have ente	ered your SSN the	following screen	will appear:
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Menu ATT	Previous	Taxpayer Information	Next	
ome ack lelp VKT ATT lata: slhutter lunDate: 27-Oct-2015	TAXPAYER INFORMATION Account Type Select ID Type ID Name Email Address Confirm Email Address	Fisheries Business Tax Social Security Number Required Required Required Required Required	Required Format: 999-99-9999	
Navigation ATT Jogon Request Request	Contact Phone Alternate Phone TWO-FACTOR AUTHENTICA Use Email Address Authentication Email Authentication Phone Carrier Authentication Phone	Required TION INFORMATION Required Required	Two-Factor A Authorization codes are sent upon logon to protect your inf receive Authorization codes t	or TIP! uthentication Info out as an added security step formation. You may select to y email or text.

Enter all required information in above screen. This includes

- 1. Your SSN
- 2. Your first and last name in the name field
- 3. Your email address
- 4. A contact phone number

Example of a completed Taxpayer Information page:

Menu ATT	Previous	Taxpayer Information	Next	Cancel
fome Back felp	Account Type	Fisheries Business Tax		
AKT	Select ID Type	Social Security Number 444-44-4444		
A11 Data: slhutter RunDate: 27-Oct-2015	Name Email Address	Joe Fisherman JOEFISHERMAN@EMAIL.COM		
Navigation	Confirm Email Address Contact Phone	JOEFISHERMAN@EMAIL.COM (907) 465-6131		
ogon	TWO-FACTOR AUTHENTICA	TION INFORMATION	HOT TIP!	
Request Request	Use Email Address Authentication Email Authentication Phone Carrier Authentication Phone	JOEFISHERMAN@EMAIL.COM	Two-Factor Authentication Info Authorization codes are sent out as an added security upon logon to protect your information. You may select receive Authorization codes by email or text.	step to

DAVERT INFORMATION           Account Type         Fisheries Business Tax           Select ID Type         Social Security Number           ID         644-46-4644           Name         Joe Fisherman           ID         644-46-4644           Name         Joe Fisherman           ID         646-46-4644           Name         Joe Fisherman           ID         660           Conferm Email Address         JOE FISHERMAN/QEMAIL COM           Confact Phone         (907) 465 6131           Alternatio Phone         (907) 465 6131           Use Email Address         ID           Voc Act TOR AUTHENTICATION INFORMATION         Two-Fractor Authentication Info           Use Email Address         ID           Authentication Email         JOE FISHERMAN/QEMAIL COM	DAXPAYER INFORMATION         Account Type       Fisheries Business Tax       •         Select ID Type       Social Security Number       •         ID       444-4444       •         Name       Joe Fisherman       •         D       444-4444       •         Name       Joe Fisherman       •         Confirm Email Address       JOEFISHERMANQEMAIL COM         Confirm Mone       (907) 485 6131         Attendication Phone       (907)         Use Email Address       JOEFISHERMANQEMAIL COM         Lubertication Email       JOEFISHERMANQEMAIL COM         Use Email Address       Image: Context Phone         Authentication Email       JOEFISHERMANQEMAIL COM         Authentication Phone       Image: Context Phone         Authentication Phone       Image: Context Phone         Context Phone       Image: Context Phone         Authentication Phone       Image: Context Phone       Image: Context Phone         Authentication Phone       Image: Context	TAXSMER INFORMATION         Account Type       Fisheries Business Tax         Salect ID Type       Social Security Number         ID       444.44.444         Name       Joe Fisherman         ID       644.44.444         Name       Joe Fisherman         Confum Email Address       JOEFISHERMANQEMAIL COM         Confum Email Address       JOEFISHERMANQEMAIL COM         Confact Phone       (907) 465-6131         Attensize Phone       JOEFISHERMANQEMAIL COM         Use Email Address       JOEFISHERMANQEMAIL COM         Confact Phone       (907) 465-6131         Attensization Codes are sent out as an added security step upon logon to protect your information. You may select to releve Autoinzation codes are sent out as an added security step upon logon to protect your information. You may select to releve Autoinzation codes are sent out as an added security step upon logon to protect your information. You may select to releve Autoinzation codes are sent out as an added security step upon logon to protect your information. You may select to releve Autoinzation codes by small art ted.				THE REAL PROPERTY AND A DECEMBER OF A DECEMB	
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Select ID Type Social Security Number  UD 444-44-444 Name Joe Fisherman ID 444-44-444 Name Joe Fisherman ID 6971 456 6131 Confirm Email Address JOEFISHERMAN@EMAIL.COM Confact Phone ID Voe Actron Authentication Info Attendeds ID Use Email Address ID Authentication Email JOEFISHERMAN@EMAIL.COM Use Email Address ID Authentication Email JOEFISHERMAN@EMAIL.COM	Select ID Type Social Socially Number  U Social Socially Number U Social Socially Number U Social Social OPINERMAN@EMAIL.COM Contact Phone U Social OPINE Social Social OPINE Social Social OPINE Social	Select D Type Social Security Number  D 444-4444 Name Joe Fishermann D 000 Fishermann D 000 Fishermann D 000 FisherMANAgEMALLCOM Contact Phone (97) 456-6131 Attenate Phone Use Email Address D 000 FisherMANAgEMALLCOM Use Email Address D 000 FisherPMANAgEMALLCOM Use Email Address D 000 FisherPMANAgEMALLCOM Use Email Address D 000 FisherPMANAgEMALLCOM Authorization codes are sent us as an added security step upon logon to protect your elionnation. You may select to reave Authorization Phone Authorization codes are sent us as an added security step upon logon to protect your elionnation. You may select to reave Authorization codes by small or ted.		Account Type	Fisheries Business Tax	Clink the	Novt
ID 444-44-444 Name Joe Fisherman 20 2FISHERMAN@EMAIL.COM Cordina Email Address JOEFISHERMAN@EMAIL.COM Cordina Chone (907) 455 6131 Alternate Phone TWO-ACTOR AUTHENITICATION INFORMATION Use Email Address ID Authorization codes are first due to an added acculty of Authorization codes are first due	DUITON DUITON Name Joe Fisherman Email Address JOEFISHERMAN@EMAIL.COM Contern Email Address JOEFISHERMAN@EMAIL.COM Contern Email Address Attende Fione TWO-ActOR AUTHENTCATION INFORMATION Use Email Address Authentication Email Authentication Email Authentication Email Authentication Email Authentication Email Authentication Phone Authentication Phone Cerrine Authentication Phone	D		Select ID Type	Social Security Number	Click th	enext
Name         Joe Fisherman           huttor         Email Address         DOEFESHERMAN@EMAIL.COM           sr: 27 Oct 2015         Confern Email Address         DOEFESHERMAN@EMAIL.COM           Bon         Confact Phone         (907) 465 6131           Attenate Phone         TWO-FACTOR AUTHENTICATION INFORMATION         HOT TIP!           Use Email Address         ID         Authentication Info           Use Email Address         ID         Authentication Email           JOEFIGHERMAN@EMAIL.COM         Use Email Address         ID	Name     Joe Fisherman       2015     Confirm Email Address     JOEFISHERMAN@EMAIL.COM       Confirm Email Address     JOEFISHERMAN@EMAIL.COM       Confirm Email Address     JOEFISHERMAN@EMAIL.COM       Confirm Email Address     JOEFISHERMAN@EMAIL.COM       Autoritie Phone     Image: Confirm Email Address       TWO-FACTOR AUTHENTACTOR WORKMATION     Image: Confirm Email Address       Juberisier Email Address     Image: Confirm Email Address       Authentication Email     JOEFISHERMAN@EMAIL.COM       Authentication Email     JOEFISHERMAN@EMAIL.COM       Authentication Finale     Image: Confirm Email Address	Name     Joe Fisherman       2/2015     Confirm Email Address     JOEFISHERMAN/QEMAIL.COM       Confirm Email Address     JOEFISHERMAN/QEMAIL.COM       Confirm Email Address     JOEFISHERMAN/QEMAIL.COM       Confirm Email Address     JOEFISHERMAN/QEMAIL.COM       Deve Email Address     Image: Confirme Confirmer       Use Email Address     Image: Confirmer       Authentication Email     JOEFISHERMAN/QEMAIL.COM       Authentication Phone     Image: Confirmer       Authentication Phone     Image: Confirmer       Authentication Phone     Image: Confirmer       Authentication Phone     Image: Confirmer		ID I	444-44-4444	Dutt	on
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27 Oct.2015 Confirm Email Address ODEFIGHERMAN@EMAIL.COM Contact Phone (907) 455 6131 Alternate Phone TWO-Factor Authentication Info Use Email Address Use Final Address JOEFIGHERMAN@EMAIL.COM Use Email Address JOEFIGHERMAN@EMAIL.COM	D015     Confirm Email Address     JOEFISHERMAN@EMAIL.COM       Contact Phone     (907) 465 6131       Attenate Phone     (907) 465 6131       Image: Contact Phone     (907) 465 6131       Image: Contac	Confirm Email Address JOEFISHERMANQEMAIL COM     Contact Phone (907) 455-6131     Aternate Phone     TWO-ACCTOR AITHENTICATION INFORMATION     Use Email Address     Authentication Phone     Authentication Phone     Authentication Phone     Authentication Phone     Authentication Phone	hutter	Email Address	JOEFISHERMAN@EMAIL.COM		
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Alternate Phone  TWO-FACTOR AUTHENTICATION INFORMATION  Use Email Address Authentication Email JOEFIGHERMAN@EMAIL.COM  Upon Information, You may select 1  Use Invalid Address Upon Information, You may select 1  Use Invalid Address Upon Information, You may select 1	Alternate Phone TWO-FACTOR AUTHENTICATION INFORMATION Use Email Address Authentication Email JOEFISHERMAN@EMAIL.COM Carrier Authentication Phone Carrier Authentication Phone	Alternatic Phone	lon	Contact Phone	(907) 465-6131		
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Authentication Email JOEFISHERMAN@EMAIL.COM upon logon to protect your information. You may select the	Authentication Email JJEFISHERMAN@EMAIL.COM Authentication Phone Carrier Authentication Phone	Authentication Email JOEFISHERMAN@EMAIL.COM Authentication Phone Carrier Authentication Phone		Use Email Address		Two-Factor Authentication In	fo
	Authentication Phone	Authentication Phone Authentication Phone		Authentication Email	JOEFISHERMAN@EMAIL.COM	upon logon to protect your information. You m	ay select to
Authentication Phone	Carrier Authentication Phone	Catrier Authentication Phone		Authentication Phone		receive Authorization codes by email or text.	
Carrier Authentication Phone				Carrier Authentication Phone			
Carrier Authentication Phone				Carrier Authentication Phone			
				-			

Once you have entered all of your information click on the "Next" button

The following screen will appear:

		Logon Information	Next		Cancel
1 <b>.</b>	LOGON INFORMATION			_	
	Use Email as Usemame				
	Usemame	Required	Required		
2	Password (case sensitive)	Required	-Barrenser		
alluma	Confirm Password	Required			
Date: 27-Oct-2015	Secret Question	Required	T	M	
	Confirm Answer	Raminal			
vigation		( ) induction			
ivest ivest	<ul> <li>Email - receive erraits y</li> <li>Mail - receive all correst</li> </ul>	vhen new letters are available to pondence via posted mail	view in Revenue Online	4	

This page represents what you will use as your username and password each time you will log in to Revenue Online. Select a User Name, password and a secret question:



After entering your Log in information click on the "Next" button

The following screen will appear:

Menu ATT	Previous	Account Information	C	lext	Cancel
lome Back Ielo	ACCOUNT INFORMATIC Select One of the Foll	IN FOR FISHERIES BUSINESS TAX	<u> </u>		If you are a zero filer or all 3 options do not suffice, you can click the Request Letter ID link to receive a letter.
AKT	Enter the DOR Letter	ID from a letter.	Require	Required.	Request Letter ID
Data: slhutter RunDate: 27-Oct-2015					
Navigation ATT					
Logon Request					

Use the drop down menu to select "Enter the DOR Letter ID from a letter"

enu VTT	Previous	Int Information	Cancel
vigation quest	Select One of the Following Enter the DOR Letter ID from a lette	Enter the DOR Letter ID from a local Enter the amount of a payme Required ed in the last 18 months. Enter the DOR Letter ID from a letter Line item off most recent filed return.	Noou are a zero filer or all 3 options do noi suffice, you can click the Request Letter ID link to receive a letter. Request Letter ID

Note: If you do not know what your letter id is, please contact the Seafood Industry Coordinator at 907-465-6131 or <u>dfg.seafood-coord@alaska.gov</u>

Enter your DOR Letter ID from the letter you received

Alaska Depa	artment of Revenue - 7	myAlaska My G Fax Division	overnment Res	ident Business in Ala	aska Visiting Alaska State Employees
Menu ATT	Previous	Account Information	Ne	kt	Cancel
Home Back Help	Select One of the Follo Enter the DOR Letter I	N FOR FISHERIES BUSINESS TAX	Enter the DOP	Letter ID from a letter.	If you are a zero filer or all 3 options do not suffice, you can click the Request Letter ID link to receive a letter. Request Letter ID
AKT ATT					
Data: slhutter RunDate: 27-Oct-2015					
Navigation ATT					
Logon Request Request					

The following screen will appear:

Menu	Previous	Summary	Next	Submit	Cancel
Art Book Help AKT ATT Data: sthutter RunDate: 27 Oct 2015 Navigation ATT	TAXPAYER INFORMAT ID Type ID Email Address Phone Number LOGON INFORMATIO Username Secret Question ACCOUNT INFORMAT	now Social Security Number 	)		
Logon Request Request	Account Type	Fishenes Business Tax	iit.		
Warnin	ig: As a security feature, this a	* To increase font size adjust your browser pplication will time out after 20 minutes of inactivity	oom settings Your information	n will NOT be saved after this til	me out.

Menu ATT	Previous	Summary	Next	Submit	Cancel
Home Back	TAXPAYER INFORMATION	l			
Help	ID **	*-**-4444			
AKT ATT	Email Address st Phone Number (9	nellene hutter@alaska.gov 07) 465-6131		Click the Su	bmit butt
Data: slhutter	LOGON INFORMATION				
Navigation ATT	Username A Secret Question W ACCOUNT INFORMATION	DFG123 'hat was the model name of your first car	7		
Logon Request Request	Account Type Fi	sheries Business Tax			
	*** Please verify you	information is correct. You may now	Submit.		

Verify the information is accurate and click the "Submit" button

The following screen will appear:

Menu ATT	Previous	Next Submit Cancel
fome Back Kolp AKI	ID Type Social Security Number ID Type Social Security Number ID ************************************	
ATT Data: sihutter RunDate: 27-Det-2015	Phone Number (907) 465-6131 LOGON INFORMATION Username	Enter your email and confirm email
Arty Art Logan Request Request	ACCOUNT IN	Revenue ar E. Signaturo Revenue
	OK.	Ganeel

Enter your email and confirm your email

Once you click the 'OK button the following screen will appear:



An email will be sent to the email that was entered in the previous screen. You will now need to log into your email to retrieve your authorization code that will be used the first time you log into Revenue Online. The email will look like this:



Once you have your authorization code you will need to go back to the Revenue Online Homepage: <u>https://online-tax.alaska.gov/ATP/WebDoc/\_/#4</u>

Enter your user name and password as well as the Authorization Code received from the automatically generated email sent from Revenue Online



Important Note: If you do not check Trust this Computer you will need to have your Authorization code each time you log into Revenue Online

Once you have successfully logged in the following page will display:



This page will list your permit history. From here you can renew any permit that is present in your account.

To renew your permit, click on the blue text under the Account Id column

Menu	Log Off	JOE FISHERMAN		NAMES AND ADDRE	SSES	I WANT TO
ATT Home Back Help		Social Security Number My Balance	***-**-4444 \$0.00	DBA Name Legal Name Mailing Address	Add JOE FISHERMAN 123 EASY ST JUNEAU AK 99801	View My Profile Make a Payment View My Payoff Amount File an Appeal Add a Power of Attorney
AKT ATT		ACCOUNTS <sup>1</sup> HISTORY <sup>0</sup> MY ACCOUNTS <sup>1</sup>	MESSAGES	TERS		
Data: slhutter		MY ACCOUNTS				Hide History Filte
RunDate: 21-Oct-201	5	Group Account Id	Account Type	Name	Frequency Address	Balance
		3 13517	Fish Business L	ic JOE FISHERMAN	N Annual 123 EASY ST	JUNEAU AK 99 0.00

After you have clicked on the permit number the following screen will appear:

ATT	If you need I	nelp with or have ques	tions about	Revenue Online ple	ase call 9	07-269-6627 or	907-269-0041.			
Home	FISH BUSINESS	LIC		NAMES AND ADDR	SSES			I WANT TO		
Back	Social Security	v Number **	*-**-4444	DBA Name				View	My Profile	
lelp	Annual		13517	Legal Name	JOE FISHERMAN		Apply	for a New License		
	My Balance		\$0.00	Mailing Address	123 EA	ASY ST JUNEA	U AK 99801	View	My Payments	
AKI	Pending Payment Sour	C 0	Setup							
Mark		24 A.	Sec. Mr.							
lata: slhutter	PERIODS H	ISTORY <sup>0</sup> MESSAGES	0 LETTERS	5 <sup>0</sup>						
unbale, 21-0ct-2013	ALL PERIOR	os								
Vavigation	PERIODS FROM	27-OCT-2013							Change Date Filter	
ATT	Period	Status			Fee	Penalty	Interest	Credits	Balance Messages	
ly Accounts	31-Dec-2016	Ontime-Processed	View App	Pay	0.00	0.00	0.00	0.00	0.00	
rish Business Lic	31-Dec-2015	Not Filed	Renew Nov	w Pay	0.00	0.00	0.00	0.00	0.00	

From here you can renew the permit that you had during the previous year. To renew your permit, click the Renew Now blue text. If your operation has changed and you need to apply for a new permit you can submit a new application form here as well.



The following screen will appear:

u Log Of	DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL	CLICK HERE FOR INSTRUCTIONS
e	Previous Renewal Intro	Next Save and Finish Later Cancel
	Revenue Online License Renewal	
	This service is used to renew your Fisheries Business License.	
	Credit cards and debit cards will not be accepted as forms of payment	ent. Please have your banking information ready to
utter : 27-Oct-2015	make an online payment at the end of the application. * Please be advised this will be the most recent version of the application department.	n, which may include changes made by the
n		
ounts	ELIGIBILITY	INFORMATION NEEDED TO CONTINUE
IESS LIC	You must already have been issued a Fisheries Business License by the Alecke Department of Paymus, Tax Diricing for a	► Information from most recent application
ents Ado	previous period.	▶ Valid license number
Warning:	* - To increase font size adjust your browser zo	om settings four information will NOT be saved after this time out.

#### Click the "Next" button to continue

lenu Log	OF DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL	CLICK HERE FOR INSTRUCTIONS
ATT	Previous Renewal Intro	Next Save and Finish Later Cancel
ack	_	
elp	Revenue Online License Renewal	
кт	This service is used to renew your Fisheries Business License.	
ATT	Credit cards and debit cards will not be accepted as forms of payme	nt. Please have your banking information ready to
lata: sihutter	make an online payment at the end of the application.	
Contrate: 27-001-2013	* Please be advised this will be the most recent version of the application department.	n, which may include changes made by the
Navigation		
ATT		Transferration and the second second
ish Business Lic	ELIGIBILITY	INFORMATION NEEDED TO CONTINUE
Request	You must already have been issued a Fishenes Business License by the Alaska Department of Revenue, Tax Division for a	Information from most recent application
Attachments	Add previous period.	Valid license number
ATT		
	* - To increase font size adjust your browser zoo	om settings
Warnin	g: As a security feature, this application will time out after 20 minutes of inactivity. Ye	our information will NOT be saved after this time out
	Tax Home Revenue Contact Us	

# **Completing Applicant Information Page**

Some of your information from the previous year's application will be auto populated:

Menu Log Off	DECEMBER 2015 - FIS	HERIES BUSINESS LICENS	E RENEWAL		CLICK HERE FOR INSTRUCTION
ome	Previous	Applicant Information	on Ne	ext	Save and Finish Later Cancel
ack elp	APPLICANT INFORMATION	N			
KT NTT	Business Type Id	Individual Social Security Number	444-44-4444		
ata: sihutter unDate: 27-Oct-2015	Legal Name	FISHERMAN JOE		M.I. M.I.	n
avigation	Business Name	Business Name		Suit Suit	
ly Accounts ish Business Lic equest	Mailing Address	123 EASY ST Street 2	Unit Type	Unit	
Attachments Add		JUNEAU Foreign Country	ALASKA	9980	1-0000
	Contact	Contact Type Name Email	Required		
	Telephone Number	Phone Type Required	Country Code Area	a Code Phone #	Ext.
			1		

There will still be some information that is required:

Menu Log	Off DECEMBER 2015 - FIS	HERIES BUSINESS LICENSE	RENEWAL	CLICK HERE FOR INSTRUCTIONS
lome	Previous	Applicant Information	n Next	Save and Finish Later Cancel
Back	APPLICANT INFORMATION	N		
	Business Type	Individual Social Security Number	444-44-4444	
Data: slhutter RunDate: 27-Oct-2015	Legal Name	FISHERMAN		M.L. Add
Navigation ATT	Business Name	Tille Business Name		Suffix Suffix
/ly Accounts rish Business Lic Request	Mailing Address	123 EASY ST Street 2	Unit Type	
Attachments ATT	Add	JUNEAU Foreign Country	ALASKA	Use the drop down menus to select the
	Contact		Required	appropriate option
	Telephone Number	Accountail: Audit Contact Business Owner Corporate Officer Director Employee	ry Code Area Code 1 1	Phone # Ext.
	-	Individual Member	-	

Enter all information containing orange boxes

- 1. Contact Type
- 2. Contact Name
- 3. Email
- 4. Phone number

enu Log Off	DECEMBER 2015 - FI	SHERIES BUSINESS LICENS	E RENEWAL	CLICK HERE	FOR INSTRUCTIONS
me	Previous	Applicant Information	on Next	Save and F	inish Later Cancel
:k D	APPLICANT INFORMATIO	DN			
	Business Type	Individual			
a t	ld	Social Security Number	444-44-4444		
au albuttor	Legal Name	FISHERMAN			
Date: 28-Oct-2015		JOE		M.I. M.I.	
		Title		Suffix Suffix	
vigation	Business Name	Business Name			
Accounts Business Lic	Mailing Address	123 EASY ST			
juest		Street 2	Unit Type	Unit	
achments Add		JUNEAU	ALASKA	99801-0000	
IT	1	Foreign Country	USA USA		
	Contact	Contact Type	-		
		Name	Required		
		🔶 Email			
		Phone Type	Country Code Area C	ode Phone # Ext.	
	Telephone Number	Required	1	+	
		-	1		
		-	(1)		

#### Click the "Next" button

nu Log Off	DECEMBER 2015 - FIS	HERIES BUSINESS LICEN	SE REN	EWAL	-		C	LICK HERE FOR INSTRUCTIONS
U	Previous	Applicant Informat	ion	5	Next	1		Save and Finish Later Cancel
ne k		-	-	-		-		
	APPLICANT INFORMATION							
т	Business Type	Individual						
Π	ld	Social Security Number	444	44-4444				
a: slhutter	Legal Name	FISHERMAN						
Date: 28-Oct-2015		JOE				M.I.	ML	
vigation		Title				Suffix	Suffix	
T	Business Name	Business Name						
Accounts	Mailing Address	123 EASY ST						
uest		Street 2		Unit Type			Unit	
and the second second		JUNEAU		ALASKA			99801-00	00
achments Add		Foreign Country		USA				
	Contact	Individual	-					
		JOE FISHERMAN						
		JOEFISHERMAN@EMA	L.COM					
		Phone Type	Coun	try Code	Area Code	Phone	# 1	Ext.
	Telephone Number	Mobile		1	(907)	465-61	31	
		-		1				
		-		1				

# **Completing Additional Information Page**

The fellowing core on will encode	Click any the color day to colort.	vary intended starting date
The Indowing Screen will annear	Click on the calendar to select	vour intennen starting nate
		your internace starting date

enu Log O	DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL	CLICK HERE FOR INSTRUCTIONS
kr Ip Kr TT Ita: sihutter InDate: 28-Oct-2015 svigation TT Accounts sh Business Lic quest tachments Ad	Previous     Additional Information     Next	Save and Finish Later Cancel
Warning: te of Alaska myAlaska My Gove	* - To increase font size adjust your browser zoom settings As a security feature, this application will time out after 20 minutes of inactivity. Your information <u>Tax Home Revenue Contact Us</u> riment Resident Business in Alaska Visiting Alaska State Employees	n will NOT be saved after this time out. State of Alaska    © 2013    <u>Webmaster</u>

Check the checkbox if your seasonal address is the same as your permanent address. If you need to enter a seasonal address where you want your permit mailed to, please enter the information on this page.

Previous Additional Information Next Save and Finish Later     2015 FISHERES BUSINESS LICENSE - CATCHER-SELLER RENEWAL   Endorsement Type Catcher-Seller License Number 13517 Intended Starting Date 28-Oct-2015 SEASONAL ADDRESS AND CONTACT INFORMATION Seasonal address same as mailing (permanent) Seasonal address same as mailing (permanent) Seasonal Address Street 2 Unit Type Unit Required ALASKA 21P Code Required Seasonal Begin Date Seasonal End Date Seasonal End Date	Log Off DECEMBER 201	- FISHERIES BUSINESS LICENSE F	RENEWAL	CLICI	K HERE FOR INSTRUCTIONS
Shutter   ate: 28-Oct-2015   station   counts   basiness Lic   station   basiness Lic   basines	Previous	Additional Information	Next	Sa	ve and Finish Later Cancel
Endorsement Type Catcher-Seller License Number 13517 Intended Starting Date 28-Oct-2015 S SEASONAL ADDRESS AND CONTACT INFORMATION Seasonal address same as mailing (permanent) sets bic sets himents Add Seasonal Begin Date Seasonal Begin Date Seasonal End Date Seas	2015 FISHERIES E	USINESS LICENSE - CATCHER-SELLER REN	IEWAL		
santade ate: 28-Oct-2015 set set set set ate: 28-Oct-2015 set	Endorsement Ty License Number Intended Startin	pe         Catcher-Seller           r         13517           g Date         28-Oct-2015	<b>IIIIIIIIIIIII</b>		
Add Seasonal Begin Bate Seasonal Begin Date Seasonal End Date Seas	rigation Accounts 1 Business Lic	address same as mailing (permanent) ss Mailing Address Street 2	Unit Type	▼ Unit	Required
the same as mailing address	achments Add Seasonal Begin	City Seesonal Begin Date Seesonal End Date Click here if s the same as	seasonal addres	S IS	
* - To increase font size adjust your browser zoom settings		* - To increase font size adjust yo	ur browser zoom settings		

## **Completing Facility/Vessel Information Page**

Enter the vessel name if the vessel has a name.

Enter the vessel ADF&G number (number on triangle)

Log C	DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL	CLICK HERE FOR INSTRUCT
	Previous Facility/Vessel Information Next	Save and Finish Later Cane
	2015 FISHERIES BUSINESS LICENSE - CATCHER-SELLER RENEWAL	
Ihutter te: 29-Oct-2015 ttion ounts siness Lic t ments Ad	Vessel Name ADF&G Vessel Number	Required
Warning:	* - To increase font size adjust your browser zoom settings As a security feature, this application will time out after 20 minutes of inactivity. Your information w Tax Home Revenue Contact Us	rill NOT be saved after this time out.

Note: If vessel has been assigned an ADF&G number, but does not have a name enter "No Name" in the text box. The name box is a required field and will not allow you to proceed until something has been entered.

Note: There is a check box if you will not be using a vessel. Ex: set net operation. You will be required to enter text in the explanation box if the check box is checked.

Note: A catcher seller permit is not associated with a particular vessel. The catcher seller permit is associated with the individual fisherman. This means you can use your catcher seller permit to sell any fish legally caught by you, the permit holder, from multiple vessels.

Previous Facility/Vessel Information Next 2016 FISHERIES BUSINESS LICENSE - CATCHER-SELLER APPLICATION	Save and Finish Later Cancel
2016 FISHERIES BUSINESS LICENSE - CATCHER-SELLER APPLICATION	
Briefly explain your Intended activity Vessel Name Vessel Name ADF&G Vessel Number ADF&G Vessel Number	
	Briefly explain your Intended activity Vessel Name ADF&G Vessel Number ADF&G Vessel Number

#### Click the "Next" button

nu Log (	DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL	CLICK HERE FOR INSTRUCTIONS
ne	Previous Facility/Vessel Information	Save and Finish Later Cancel
k	2015 FISHERIES BUSINESS LICENSE - CATCHER-SELLER RENEWAL	~
T T Classe: 29-Oct-2015 Agation T Accounts Is Business Lic sett Submenss Accounts A	Veseel Name PESHIG DOAT ADF&G Vessel Number 12345	
Warning	* . To increase font size adjust your browser zoom settin As a security feature, this application will time out after 20 minutes of inactivity. Your inform Tax Home Bevonue Contract Vis	igs nation will NOT be saved after this time out.

### **Fishery Resource Detail**

The following screen will appear:

State of Alaska	myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees
Alaska Do Reve	epartment of Revenue - Tax Division Enue Online
Menu ATT	DECEMBER 2016 - FISHERIES BUSINESS APPLICATION CLICK HERE FOR INSTRUCTIONS
Home Back Help	Previous Fishery Resource Detail Next Save and Finish Later Cancel
AKT ATT	Fishery Resource Information At least one fish resource entry is required Required The Fishery Resource section requires the applicant to supply information for each species that will be harvested. Use the table below to add a resource type.
Navigation	Fishery Resource Type
ATT Logon Logon Request	

Click on the arrow to display the drop down menu listing fishery resource types. Select all applicable fishery resource types that you intend to sell as a catcher seller.

Note: A catcher seller permit allows you to sell any fishery resource for which you hold a valid CFEC interim use permit for the current year, even if not selected on this application.

Log (	DECEMBER 2015 - FISHERIES BUSI	NESS LICENSE RENEWAL	CLICK HERE FOR INSTRUCTIONS
3	Previous Fishery F 2015 FISHERIES BUSINESS LICENSE - CA Fishery Resource Information At	Resource Detail Next TCHER-SELLER RENEWAL least one fish resource entry is required	Save and Finish Later Cancel
slhutter ate: 29-Oct-2015	The Fishery Resource section requires resource type.	Req s the applicant to supply information for each species	uired in the harvested. Use the table below to add a
gation Cocounts Business Lic Sest	Aquatic Plants Crab Halibut Herring		
chments Ar	Miscellaneous Finfish Miscellaneous Groundfish Other Bivalve Shellfish Other Shellfish Pacific Cod	E	
	Pollock Roe Salmon Sea Cucumbers		

#### Click on the "Next" button



## **Completing the Intent to Operate Area Page**

The following screen will appear:

State of Alaska	myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees
Alaska Depart	ment of Revenue - Tax Division ue Online
Menu Log Off	DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL CLICK HERE FOR INSTRUCTIONS
Home	Previous Intent to Operate Area Next Save and Finish Later Cancel
Back	2015 FISHERIES BUSINESS LICENSE - CATCHER-SELLER RENEWAL
AV7	Intent to Operate Area
ATT	Indicate the areas where you intend to operate. You may check as many areas as you intend to operate or may operate. You are not restricted to the areas indicated on this application. If you intend to operate in federal waters (3-200 naturcal miles offshore) a corresponding entry is required in the EEZ
Data: slhutter RunDate: 29-Oct-2015	adjacent area column. More betailed information for an areas can be found on the AUP &G website at www.ct.aoig.state.ak.us. If you have additional questions, contact the Seafood Industry Coordinator at 907-465-6131.
The Constant of Co	pt mag
ATT	
My Accounts Fish Business Lic	x x x x
Request	The second second
Attachments Add ATT	tarbanks
	Antore A
	W Juneau
	W Longer Hand E A
	Q M T Kodiak D
	B
	- man a man down M
	R )
	Intent to Operate Area
	* To former a first day officiations former and antifact

Click anywhere in the Intent to Operate Area field to display a pop up menu

Select the area or areas in which you intend to operate

State of Alaska	myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees
🔆 Reven	ue Online
Menu Log Of	DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL CLICK HERE FOR INSTRUCTIONS
Home	Previous Intent to Operate Area Next Save and Finish Later Cancel
Back Help	2015 FISHERIES BUSINESS LICENSE - CATCHER-SELLER RENEWAL
AKT ATT Data: sihutter BuuData: 29 Oct 2015	Intent to Operate Area Indicate the areas where you intend to operate. You may check as many areas as you intend to operate or may operate. You are not restricted to the areas indicated on this application. If you intend to operate in federal waters (3-200 nautical miles offshore) a corresponding entry is required in the EE2 adjacent area column. More detailed information for all areas can be found on the ADF&G website at www.ct.adfg.state.ak.us. If you have additional questions, contact the Seafood Industry Coordinator at 907-465-6131.
Navigation ATT My Accounts Fish Business Lic	x and y
Attachments Add ATT	A - Juneau, Hoonah, Elfin Cove, Yakutat, Angoon, Tenakee B - Ketchikan, Craig C - Petersburg, Wrangell
	D - Sitka, Pelican E - Prince William Sound H - Cook Inlet K - Kodiak L - Chignik M - Alaska Peninsula O - Dutch Harbor Q - Bering Sea
	At le R - Adak, Western Aleutians T - Bristol Bay Required
-	* - To increase font size adjust your browser zoom settings



\* - To increase font size adjust your browser zoom settings

## **Completing Plates and Tickets Page**

The following screen will appear:

	DECEMBER 2016 - FI	SHERIES BUSINESS APP	LICATION	CLICK	HERE FOR INSTRU
	Previous	Plates and Tick	Next	Save	e and Finish Later C
	2016 FISHERIES BUSINE	SS LICENSE - CATCHER-SELL	ER APPLICATION		
utter : 26-Oct-2015 ion	Number of Code Plate Name on Code Plates Shipping Method Ship Code Plates / Fis Fish Tickets Select a fish ticket typ	s Needed (Max: 100) (Max: 14 Characters) sh Tickets to se from the drop down list in	Required Required USPS - Standard (No Charge) Permanent Address Seasonal Address the first column and provide the r	Required	cket type
ents A	Ticket Type		Tickets Per Book	Books Requested	Total Tickets

Code plates are the little metal tags used to imprint the code plate number (processor code) that will be assigned as your catcher seller permit number. Most fisherman receive one or two code plates. If additional code plates are needed, they can easily be obtained by contacting the ADF&G Seafood Coordinator at 907-465-6131 or <u>dfg.seafood-coord@alaska.gov</u>

Name on Code Plate: Most fisherman use their name or their boat name. There is not a requirement other than the name on the code plate cannot exceed 14 characters.

Indicate desired number of code plates

Indicate desired name on code plates

Shipping Method: When selecting Shipping Method "USPS-Standard" is the default option. If you are in immediate need of your catcher seller permit you can select the "pick up" option so that you will receive a phone call as soon as the permit is issued. You can still have the permit mailed to the address of your choice.

nu Log	OF DECEMBER 2015 - FISHERIES BUSINESS LICENSE RENEWAL CLICK HERE FOR INSTRUCTIONS
	Previous Plates and Tickets Next Save and Finish Later Cancel
	2015 FISHERIES BUSINESS LICENSE - CATCHER-SELLER RENEWAL
	Code Plates       When do I use my code plates?         Number of Code Plates Needed (Max: 100)       1         Name on Code Plates (Max: 14 Characters)       FISHING BOAT
i: slhutter Date: 29-Oct-2015	Shipping Method USPS - Standard (No Charge)
rigation T Accounts 1 Business Lic uuest	Ship Code Plates / Fish Tickets to  Permanent Address  Fish Tickets Select a fish ticket type from the drop down list in the first column and provide the number of books for each fish ticket type Ticket Tune Ticket Per Book Books Remusted Total Tickets
hments	Add Ticket Type Tickets Per Book Books Requested Total Tickets
Warnin	* . To increase font size adjust your browser zoom settings
	• • • • • • • • • • • • • • • • • • •

Select Shipping Method

Select Shipping Address

#### **Fish Tickets**

Fish Tickets are forms provided by the department to record the harvest as specified by ADF&G. Most catcher sellers do not use more than 1 book of tickets in a calendar year. If you need additional fish tickets they can easily be obtained by visiting your local area office or contacting the ADF&G Seafood Coordinator at 907-465-6131 or <u>dfg.seafood-coord@alaska.gov</u>

Log Oli	DECEMBER 2015 - FISHERIES BUSINESS L	ICENSE RENEWAL	CLICK HER	E FOR INSTRUCTIONS
	Previous Plates and T	ickets Next	Save and	Finish Later Cancel
ck	2015 FISHERIES BUSINESS LICENSE - CATCHER-S	ELLER RENEWAL		
a: shutter nDate: 29-Oct-2015 vigation TT Accounts Business Lic	Number of Code Plates Needed (Max: 100) Name on Code Plates (Max: 14 Characters) Shipping Method Ship Code Plates / Fish Tickets to Fish Tickets Select a fish ticket type from the drop down list	FISHING BOAT USPS - Standard (No Charge) Permanent Address Seasonal Address	1 • • •	De
iquest	Ticket Type	Tickets Per Book	Books Requested	Total Tickets
	A - General Salmon B - Bristol Bay Salmon C - Crab G - Groundfish H - Herring J - Troll Salmon M - Miscellaneous Shellfish P - Pacific Halibut S - Shrimp	our browser zoom settings		
	and the second se			

Click anywhere in the "ticket type" field to display a drop down menu of available fish ticket types.

	Previous Plates and Tickets Next Save and Finish Later Car
	2015 FISHERIES BUSINESS LICENSE - CATCHER-SELLER RENEWAL
-	Code Plates When do I use my code plates?
	Number of Code Plates (Max: 100)
utter	Shipping Method USPS - Standard (No Charge)
23-001-2013	Ship Code Plates / Fish Tickets to
on	Seasonal Address
unto	Fish Tickets
ness Lic	Select a fish ticket type from the drop down list in the first column and provide the number of books for each fish ticket type
	1-1of1 Show Errors
nents Ado	Ticket Type Tickets Per Book Books Requested Total Tickets
	× A - General Salmon 25 1 0
	Required
	* - To increase font size adjust your browser zoom settings
Warning:	* - To increase font size adjust your browser zoom settings As a security feature, this application will time out after 20 minutes of inactivity. Your information will NOT be saved after this time out.

Indicate the number of books by type of ticket.

Note: If you require books for more than one type of fishery, repeat step 26 on the line(s) below.

#### Click the "Next" Button

Menu Log Off DECEMBER 2015 - FIS	HERIES BUSINESS LICENSE F	RENEWAL	CLIC	K HERE FOR INSTRUCTION
Home Previous	Plates and Tickets	Next		ave and Finish Later Cancel
Back 2015 FISHERIES BUSINES	S LICENSE - CATCHER-SELLER REN	IEWAL		
Code Plates When do	I use my code plates?		/	-5
AKT Number of Code Plates	Needed (Max: 100)		1	
ATT Name on Code Plates	Max: 14 Characters) FISH	ING BOAT		
Data: slhutter BugData: 29 Oct 2015 Shipping Method	USP	S - Standard (No Charge)	- 0	
Ship Code Plates / Field	Tickets to	Permanent Address		
Navigation		Seasonal Address		
ATT		Seasonal Address		
My Accounts Fish Tickets Fish Business Lic Select a fish ticket type Request	from the drop down list in the firs	t column and provide the r	number of books for each fisl	n ticket type
1 - 1 of 1	Show Errors			
Attachments Add Ticket Type		Tickets Per Book	Books Requested	Total Tickets
X A - General Salmo	n	25	1	25

## **Completing the Application Summary Page**

The following screen will appear:



In order to complete the application both check boxes on this page must be checked and then submit the application by clicking the submit button.

Review information and click both checkboxes

Click on the "Submit" button to submit the application.



Once you have clicked on the "Submit button the following window will display:

Please enter a valid email address to send a confirmation email verifying submission of your catcher seller application and click OK.



If you have successfully submitted an application the following screen will appear:



From here, you can elect to print your application for your records. You will see a link displayed to the ADF&G store. By clicking this link, you will be redirected to the ADF&G store to submit the \$25 permit processing fee to ADF&G.

If you would like to confirm that ADF&G has received your application please contact the ADF&G Seafood Coordinator at 907-465-6131 or <u>dfg.seafood-coord@alaska.gov</u>

## Submitting Payment for Your Catcher Seller Permit via the ADF&G Store

Beginning July 1, 2017 ADF&G began to collect a \$25 permit processing fee for Catcher Seller permit applications. The fastest, easiest way to submit your payment is through the ADF&G online store. You may access the ADF&G store by going to:

https://www.adfg.alaska.gov/Store/

You will see the following screen:

https://mys/lec.ellg.alaska.gov/Store		の 〒 畠 ウ 🧭 Home Page - License Admin S 🐨 Alaska Fish and Game Onlin ×
View Favorites Tools Help	a destruction of the second	
ested Sites 👻 🦉 Messaging, Enterprise Ap 🕘	Web Size Gallery + B Free Hormal	myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees
	Alaska Department of	
	Fish and Game	G Search Search
	Home Fishing Hunting Subsistence Viewing Education S	species Lands & Waters Regulations
	Acculus con us news a Lyons Marsdoment a recession uncenses a re	ITTINE ELIPSIY MIREALINE CONSILIO
	ALP & S HOME > Unine Store	
	Alaska Fish and Game Online Sto	ore
	Residency Definitions License FAQs Regulations Con	dart Us
	Enter Store	Print at Home
		Sport Fishing, Hunting, and Trapping Licenses
	OR	Commercial Grewmember Licenses     King Salmon and Duck Stamps
	Sign in to myADF&G	Personal Use Fishing Permits     Dound Island Access Permits
		- Poor of share Access Forma
	Why sign in to mynupsicy	Mailed to You
		Big Game Locking Tags     McNell River Bear Viewing Permit
		<ul> <li>Fishing Guide License and Registration</li> <li>Please don't purchase these items if you need them before they can</li> </ul>
		reach you via the U.S. Postal Service
		Questions
		Contact Fish and Game at addg license@alaska.gov or call 907 465 2376
	VISA DISCUVER	
	1 martine and the second	
	Facebook Votano You the	Alaska Department of Fish and Game P.O. Box 115626
		1256 W, 8th Street Juneau, AK 92911-6526
	Feedback Accessibility Terms of User Contact ADF&G. Click to Email State	r support Office Locations
IIV/	State of Alaska myAlaska My Government Resident Business in Alaska V	sitino Alaska State Employees State of Alaska @ 2017 Webmaster

From this screen you can choose to click on the 'Enter Store' button



The following screen will appear:

State of Alaska		myAlaska My Government	Resident Business in Alaska Visiting Ali
Alexa Department a	Come		Q search
	danie		• ten & clama
e Fishing Hunting Subsi	stence Viewing Education Species Lands & Wat	ers Regulations	
LUS Join US News & Events M	anagement & Research   Licenses & Remits   e-Library   Maps &	OIS Contact Us	
3G Hone + Onice Store			
dd Customer			
aska Department of Fis	a & Game Store		
sase fill out the information below	This is the information we need to show you what licenses	tags, and applications are av	ailable
titional information will be collect	ed at check out based on what you choose to buy		
Customer Information			
First Name			
Middle Initial			
I and Minute			
Lest Horse			
Suthx	None 💌		
Date Of Birth			
	(mm/ddyyyy)		
Driver's License State		~	
Driver's License Number			
Gender	C Female O Male O Unspecified		
Residency	O Resident O Nonresident O Nonresident Military	O Nonresident Alien	
	For more information on residency, please read our Resi	dency Definitian	
and the second se			
	cancel Cancel		

Because the ADF&G store primarily serves individuals, this screen is present. On this screen you can enter the required information. Start by entering your first and last name and date of birth:

Eish and	Game			Q Search	Search
ne Fishing Hunting Subs	stence Viewing Educat	tion Species Lands & Wa	ters Regulations		
F&G Home » Online Store					
dd Customer					
aska Department of Fis	h & Game Store				
ease fill out the information below	. This is the information we n	need to show you what license	s, tags, and applications are	available.	
ditional information will be collect	ed at check out based on wh	hat you choose to buy.			
Customer Information					
First Name	Ginger	1			
Middle Initial					
Last Name	Baker	_ 2			
Suffix	None 🔽				
		3	-		
Date Of Birth	(mm/dd/yyyy)				
in the second			1000 L		
Driver's License State					
Driver's License Number					
Gender	● Female 🔿 Male 🔿	Unspecified			
Residency		dent 🔘 Nonresident Military	O Nonresident Alien		
	For more information on re	esidency, please read our Res	sidency Definition.		
	ave and Start Shonning	Cancel			

Please note you do not need to enter driver's license information and can bypass this required field by using the drop down menu to select 'None'

State of Alaska		( )	nyAlaska My Government Resi	dent Business in Alaska Visiting Alaska
Alaska Department of Fish and (	Game		٩	Search o Fish & Game
Home Fishing Hunting Subsis	stence Viewing Education	n Species Lands & Waters	Regulations	
ADF&G Home » Online Store				
Add Customer				
Alaska Department of Fish	& Game Store			
and the first state of the second state of the				
Please fill out the information below.	This is the information we nee	ed to show you what licenses, tag	s, and applications are availabl	e.
Additional information will be collected	ed at check out based on what	you choose to buy.		
Customer Information				
	1 Country of the			
First Name	Ginger			
Middle Initial				
Last Name	Baker			
Suffix	None V		<b>C11</b> 1	4.4
Sunk	None		Click of	n the drop
Date Of Birth	05/23/1982		down m	enu arrow
	(mmuduyyyy)			
Driver's License State			$\sim$	
Driver's License Number				
Gender	Female      Male      UI	nspecified		
Pesidency			Ionresident Alien	
Residently	For more information on resid	dency, please read our Residence	y Definition.	
Sa	ave and Start Shopping	Cancel		

Select None from the menu list:



# Add Customer

Alaska Department of Fish & Game Store

Please fill out the information below. This is the information we need to show you what licenses, tags, and applications are available. Additional information will be collected at check out based on what you choose to buy.

First Name	Ginger		
Middle Initial			
Last Name			~
Suffix	None Alaska Alabama Arkansas		
Date Of Birth	California Colorado Connecticut	Select 'None'	
Driver's License State	District of Columbia Delaware Florida Georgia		
river's License Number	Hawaii Iowa Idaho		
Gender	Indiana Kansas		
Residency	Kentucky Louisiana Massachusetts Maryland		
Sa	Michigan Minesota Missouri Mississinni		
	Montana		Y

Customer Information			
First Name	Ginger		
Middle Initial			
Last Name	Baker		
Suffix	None		
Date Of Birth	05/23/1982		
	(mm/dd/yyyy)		
Driver's License State	None 1		
Driver's License Number			
Gender	Female     Male     Unspecified		
Residency	Restant O Nonresident O Nonresident M Ionresident Alién     For more information on residency, please read of 3 / Definition	4	
	What year & month did Alaska residency begin?	4	
	Month Year		
	January February		
s	av March cancel April May		
	June July Anoust		
Find us on vince Y	September October November		Alaska Department of Fish and Gam P.O. Box 115526 1255 W. 8th Street
	November December		1255 W. 8th Street

## You will need to complete the remaining two required field Gender and Residency

Please fill out the information below. This is the information we need to show you what licenses, tags, and applications are available.

tion will be collected at check out baced on what you cheese to huv

Please note that this screen is designed to accommodate all users of the ADF&G store and that although the Residency information is a required field, in no way does it affect how your Catcher Seller permit is processed. There is no need to provide accurate information in the Residency field and ADF&G staff will not be checking Residency information.

Once you have completed the required information click on the 'Save and Start Shopping' blue button.

Sustomer Information		
First Name	Ginger	
Middle Initial		
Last Name	Baker	
Suffix	None 🔽	
Date Of Birth	05/23/1982	
	(mm/dd/yyyy)	
Driver's License State	None	
Driver's License Number		
Gender	Female      Male      Unspecified	
Residency	Resident O Nonresident O Nonresident Military For more information on residency, please read our res	information is Click here to
	What year & month did Alaska residency begin? proceed with the Month Year	he \$25 payment
s	August 2000	
1000		

The following screen will appear. Click on the 'Commercial Operations' button:



The following screen will appear:



You will see that there is a selection already populated under the 'Available Annual Product' described as the 'Permit Processing Fee'. Simply click on the blue Add to Cart button once to add the permit processing fee to your order in the ADF&G store.



After you have clicked on the Add to Cart button, the following screen will show that the \$25 fee has been added to your order:



Now you will need to click on the check out button to continue:



From this screen you will need to click on the blue Proceed to Checkout button to continue and submit your payment.



The following screen will appear:

Alaska Deper				Q Search	Search
🙂 Fish a	ind Game				Fish & Game State of Alask
lome Fishing Hunting	Subsistence Viewing Education	on Species Lands &	Waters Regulations		
bout Us Join Us <u>News &amp; E</u>	vents Management & Research License	s & Permits e-Library Ma	os & GIS Contact Us		
ADF&G Home > Online Store					
Customer Inf	formation				Tour Cart
Alaska Department	of Fish & Game Store				1 Items -
Ginger Baker, R DOB: 5/23/1982	esident Shop for Ginger / Edit/Remove	Ginger's basic info			
* Required Information			Dhusical Address		
Maining Address			Filysical Address	⊔ Same as Mailing Add	ress
Address Line 1 *			Address Line 1 *		
Address Line 2			Address Line 2		
City *			City *		
State/Province *	None	~	State/Province *	None	V
Zip/Postal Code *			Zip/Postal Code *		
Country *	United States		Country *	United States	Y
Contact Info					
Email *	Note: Providing your email allows F&G to you	to email your license directly			
Confirm Email *					
Phone *					
	Format: 907-123-4567				
Information for Per	rmit Processing Fee				
Please enter the name of th	ne individual or company paying their p	permit processing fee.			
Individual/Company Name	e				
Confirmation					
I have reviewed the ab	ove information and certify that, to	the best of my knowledg	e, it is correct.		
					Save/Continue

Please enter all required information. Required information is indicated by the red star \*

NOTE: If you do not have an email please enter shellene.hutter@alaska.gov in that field

		myAlaska My Governme	nt Resident Business in Alaska Visiting Alaska	a State Employe
Alaska De	partment of		Q Search	Search
Fish	and Game		Fish & Game	<ul> <li>State of Alaska</li> </ul>
lome Fishing Huntin	ng Subsistence Viewing Education Species Lan	ds & Waters Regulations		
<u>About Us</u> <u>Join Us</u> <u>News 8</u>	Events Management & Research Licenses & Permits e-Library	Maps & GIS Contact Us		
ADF&G Home > Online Store				
Customer In	nformation		🛒 Your Ca	art
Alaska Departmer	nt of Fish & Game Store		1	items +
Ginger Baker, DOB: 5/23/198	Resident 32 Stop for Ginger / Edit/Remove Ginger's basic Info			
* Required Information				
Mailing Address		Physical Address	Same as Mailing Address	
Address Line 1 *	123 Easy St	Address Line 1 *	123 Easy St	
Address Line 2		Address Line 2		
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Complete the required information on the next screen and then click on the blue Save/Continue button:

You can click on the drop down arrow to use the previously entered address.

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On the next screen verify that you have selected the permit processing fee only once in the amount of \$25 for each individual that has submitted an application and then click the blue I agree button.

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