



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Fish and Game

DIVISION OF COMMERCIAL FISHERIES
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Dear Licensed Processor or Buyers:

Once a year we distribute this letter to all licensed processors operating within the state of Alaska. Even if you have read this letter in the past, we hope you will take the time to review the contents, as they change annually and retain for potential future reference.

As many of you know, the eLandings electronic reporting system is a joint effort with the Alaska Department of Fish and Game (ADF&G), the International Pacific Halibut Commission (IPHC), and the National Marine Fisheries Service – AK Region (NMFS). The eLandings system consists of five applications:

eLandings web application	Shoreside and internet capable at sea vessels
seaLandings desktop application	Disconnected at sea vessels
tLandings thumb drive application	Salmon and groundfish tender operations
eLogbook desktop application	At sea electronic logbook for groundfish vessels
eLandings COAR	Commercial Operator's Annual Report

Please contact NMFS, Suja Hall, if you have questions about groundfish and IFQ reporting or with use of the seaLandings or eLogbook reporting application. Gail Smith, at ADF&G, can provide information and assistance with eLandings for salmon, tLandings and the eLandings COAR. Contact information is provided in the Contacts section of this letter.

In addition to the eLandings Codes sheet, you will find a summary of some of the ADF&G and NMFS reporting requirements. This document is designed to assist you in complying with reporting requirements that facilitate fisheries management, but is not intended to replace full knowledge of the reporting requirements and procedures required by state or federal regulations.

eLandings System Reporting Codes

Enclosed is the laminated Fish Ticket Codes for eLandings 2017. Please note that two species codes have been added to the list:

111 cod, Saffron
201 hagfish, black

If additional copies are desired, please contact Gail Smith.

eLandings System Documentation and Resources

User Documentation and Frequently Asked Questions is always available from a link on all eLandings System pages. We also maintain a 24/7 help desk and email address to provide you with application assistance. These links and the help desk telephone number are located near the bottom of each of the eLandings application pages.

Questions?

- [eLandings User Manual](#)
- [eLandings Frequently Asked Questions](#)
- Email: eLandings@alaska.gov
- Phone: (888) 443-5726

eLandings web application


A training site for the eLandings web application, as well as practice scenarios (exercises), is available to our users for application review and practice at <http://elandingst.alaska.gov/>. These practice exercises are updated each year with new training permit numbers. User IDs and passwords needed for practice are included in the scenarios; click on the blue text, 'Training Scenarios' to begin.

eLandings

TRAINING

eLandings is the Interagency Electronic Reporting System for reporting commercial fishery landings in Alaska. This system is a collaborative effort of the Alaska Department of Fish and Game, the International Pacific Halibut Commission, and the NOAA Fisheries, with funding provided through the Pacific States Marine Fisheries Commission. Currently eLandings is used to report landings and/or production data for IFQ/CDQ crab and Community of Adak golden king crab, halibut and sablefish IFQ, and state-wide groundfish. In the future, the system will include landings and production data reports for shellfish, salmon, and other species fisheries.

TRAINING SCENARIOS

- The Training System does not contain real processor usernames or IFQ/IPQ accounts. The easiest way to train or practice with the Training System is to choose one of the fictional situations documented in the [Training Scenarios](#) 

To establish an eLandings operations account for groundfish or IFQ crab reporting, please contact NMFS eLandings Coordinator Suja Hall at 907-586-7462 or Suja.Hall@noaa.gov. Prior to calling, please have the following license and permit information available, as it pertains to your operation:

- State of Alaska Processor Code license number
- Federal Permit number (groundfish and IFQ crab)
- Registered Buyer number (IFQ halibut and sablefish)
- Registered Crab Receiver number (IFQ crab)

Gail Smith can assist in establishing salmon operations.

Processors, buyers and catcher sellers that are not required to have a Federal Processor Permit may continue to complete and submit ADF&G paper fish ticket forms for groundfish fisheries, but we encourage you to use the eLandings system. Many processors are now required to use the eLandings system for salmon fisheries. The ADF&G supports and encourages the use of the eLandings system for all groundfish, crab and salmon reporting. However, if you do not meet the requirement, wish to continue to use paper fish ticket forms, and require additional paper fish ticket forms, please contact your local office of ADF&G or Shellene Hutter, the ADF&G Seafood Industry Coordinator, at (907) 465-6131, or shellene.hutter@alaska.gov.

eLandings Operation and User Management

The beginning of each calendar year is an excellent time to review your operation account, including your sub-operations - custom processing operations, buying stations and tenders, to determine if they are current and actively used. If you have sub-operations that are no longer in use, we recommend closure. To close any sub-operation please contact the eLandings support team by email or phone.

We also suggest you review all user accounts or each operation and sub-operation to determine if any individual user needs to be disabled, removed or data authorization modified. Documentation on operation and user management is easily accessible at:

<https://elandings.atlassian.net/wiki/display/doc/Operations+Administration>.

eLandings for Salmon Enhancements 2017

The eLandings development team has completed a number of enhancements to the eLandings web and tLandings applications. Detailed information on new features and improvements is available on our eLandings wiki at:

<https://elandings.atlassian.net/wiki/display/tr/eLandings+for+Salmon+Enhancements+2017>

Observer Declare and Deploy System (ODDS) trip number

In 2017, NMFS will continue asking processors to enter the ODDS trip number onto groundfish landing reports. The Observer Declare and Deploy System (called ODDS) is used by groundfish vessels to log their trips prior to fishing which enables random selection of observed trips. When vessels log their fishing trip(s) in ODDS, they are given a trip receipt with a unique ODDS trip number.

If a vessel is greater than 40ft LOA and fishing in federal groundfish fisheries for halibut and/or sablefish IFQ, then they are in the partial coverage category and are required to log their trips into ODDS. All of these vessels should have an ODDS trip receipt that contains their unique trip number.. Please ask vessel captains for this number and enter it in the "header" section of the groundfish landing report data entry screen as shown here:

Landing Report - 16779321					
User: Audrey Marx		Company: WAI Seafoods		PH: (907) 555-1212	Email: jubal@vcontext.net
<p style="text-align: right; color: red; font-size: small;">If the vessel is greater than 40 ft, please ask the skipper for the ODDS trip number.</p>					
ADF&G Vessel Number	ADF&G Gear Code	Crew Size (including skipper)	Number of Observers Onboard		
<input type="text"/>	<input type="text"/>	<input type="text"/>	1		
Date Fishing Began (gear in water) (mm/dd/yyyy)	Days Fished	Date of Landing (completed) (mm/dd/yyyy)	ODDS Trip Number		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Port of Landing (Port Codes)	Partial Delivery (check if yes)	IFQ Reported Manually (check if yes)			
KOD	<input type="checkbox"/>	<input type="checkbox"/>			
ADF&G Processor Code (purchaser/owner)	ADF&G Processor Code (custom processor)	Dock Delivery (check if yes)		<input checked="" type="checkbox"/>	
F5099	<input type="text"/>				
Federal Permit Number	Registered Buyer Number	Discard Report		<input type="text"/>	
7124	980003 IFQ TEST BUYER36				
Buying Station Name	Entered From Paper FT				
<input type="text"/>	<input type="text"/>				

Longline Pot Gear

Beginning with the 2017 IFQ sablefish and halibut season, longline pot gear for the Gulf of Alaska IFQ sablefish fishery will be allowed. The gear code for longline pots will be pot gear – 91. Retention of legal-size halibut caught in pots will also be allowed if IFQ quota is available. The Commercial Fisheries Entry Commission (CFEC) has established two new CFEC halibut permits, B09B for vessels with a length less than 60 ft., and B91B for vessels equal to or greater than 60ft. All halibut retained and sold must be documented within the eLandings System using the appropriate CFEC permit cards, with the gear code 91. These annual permits are available by applying to CFEC, <https://www.cfec.state.ak.us/>.

eLandings COAR Update

We have added two new capabilities to the eLandings COAR generation and reporting process. COAR production is now generated from NMFS production reports, the same way buying is generated from landing reports. While NMFS production reports do not include salmon production for processors who process groundfish, this will provide much of the production data.

The second capability is detail reports for the generated buying and production lines. A new web page will allow COAR users to request a report for specific buying or production lines. One new report will show the generated buying lines, and the landing reports and fish tickets that provided data that went into those buying lines. The other report will similarly show production lines, and the production reports that provided data for those production lines.

Business rules have also been added for landing reports to make grading and pricing condition codes better match up to COAR needs. The COAR buying line generation also handles the ice and slime 2% deduction if no grading and pricing data is present. The eLandings integrated COAR report is designed to improve accuracy and increase efficiency when reporting the buying and potentially the production portion of the COAR. If you have any questions regarding this tool, please contact Jennifer Shriver, Gail Smith or the Seafood Industry Coordinator at 907-465-6131 or shellene.hutter@alaska.gov.

FishWire ~ the eLandings Electronic Newsletter

The *FishWire* is our electronic newsletter, distributed on a regular basis to all eLandings users. We provide articles on new application tools and features, reporting solutions and regulation updates. All previous editions of the FishWire are available on the eLandings wiki at:

<https://elandings.atlassian.net/wiki/display/tr/FishWire+-+the+on-line+eLandings+Newsletter>

Contacts

Questions regarding the completion of non-IFQ eLandings and tLandings landing reports/fish tickets should be directed to your local ADF&G office or Gail Smith at (907) 465-6157 or gail.smith@alaska.gov. Questions regarding the completion of IFQ or groundfish landings, production reports, seaLandings or elogbook, please contact Suja Hall at (907) 526-7462 or Suja.Hall@noaa.gov. Also contact Suja Hall to authorize custom processing operations. Questions regarding the ADF&G website should be directed to Jennifer Shriver at (907) 465-6133 or jennifer.shriver@alaska.gov. For State of Alaska processor licensing questions please contact the Department of Revenue at 907-465-2372, Candace Grissom, or dor.tax.fishexcise@alaska.gov.

Thank you for your continued cooperation and have a bountiful 2017 fishing season!

Sincerely,

Gail Smith

eLandings Program Coordinator