

**FEDERAL AID  
ANNUAL PERFORMANCE REPORT**

ALASKA DEPARTMENT OF FISH AND GAME  
DIVISION OF WILDLIFE CONSERVATION  
PO Box 115526  
Juneau, AK 99811-5526

**ALASKA WILDLIFE RESEARCH AND MANAGEMENT  
COORDINATION PERFORMANCE REPORT**

**STATE:** Alaska

**GRANT AND SEGMENT NO.** W-33-12

**PROJECT LOCATION:** Statewide

**PROJECT NO.** 23.0

**PERIOD:** 1 July 2013 – 30 June 2014

**REPORT DUE TO HQ:** September 1, 2014

**PROJECT TITLE:** Alaska Wildlife Research and Management Coordination

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**Project Objectives:**

- 1. To supervise and administer Alaska's Federal Aid to Wildlife Restoration Program.**
- 2. Submit annual contract renewal documents by June 25 of each year.**
- 3. To assure publication of project reports in conformance with federal guidelines.**

Job Activity 1:

Current and proposed studies will be reviewed for technical content and suitability of objectives and procedures by the division's management coordinators, research coordinators, biometricians and the Division's Management Team (DMT). Regional coordinators and regional supervisors will maintain a continuing review of each study's progress and conformance with approved objectives and procedures for studies within their region.

The program administrator or designee will meet periodically with regional coordinators for progress reviews, identification of problems, and preparation of necessary program amendments.

The program administrator and assigned headquarters staff will maintain ongoing fiscal review of study expenditures and other oversight administrative functions. Regional supervisors, coordinators, and administrative assistants will maintain necessary administrative supervision to assure reasonable control of expenditures, purchasing, time accountability, and conformance with fiscal guidelines.

Job Activity 2:

Regional coordinators will schedule reviews of all studies within their region with principal investigators in sufficient time to have final annual work plans submitted to the program administrator by early June each year. Regional coordinators will be responsible for assuring each study is substantive in scope and addresses a specific management problem need.

The program administrator will assemble the necessary documents, according to budget limitations and department priorities, and submit the proposed annual contract in a timely manner as required to meet federal schedules.

Job Activity 3:

Regional coordinators and regional supervisors will assure the timely submittal of necessary reports of study activities to meet assigned reporting deadline. An annual performance report will be submitted to Federal Aid within 90 days following the end of the contract period.

Contents of various federal aid reports, as well as statistical analysis of results, will be reviewed by regional coordinators and/or the senior staff biologist. Final report consolidation, formatting, and editing will be accomplished by the publication specialist.

**Summary of Accomplishments:**

1. We supervised 161 staff members supported all or in part by Wildlife Restoration funding.
2. We managed 164 Wildlife Restoration/State Wildlife Grant/ESA projects in the state with a total Federal Aid/State matching budget of \$27.8 million, involving research, planning, management, survey and inventory, coordination/support and hunter education.
3. We improved and updated project tracking and summary spreadsheets, summarized wildlife captures and collections for USFWS compliance review, and updated project budgets in ADF&G's internal budgeting database (TAZ).
4. We reviewed goals, objectives and procedures for the following FY14 projects and programs:
  - 24 Management projects (15 S&I and 9 Coordination and Support)
  - 39 Research projects
  - 2 Hunter Education Enhancement and Hunter Information and Training
5. Alaska's HIT program is expected to result in safer, better informed, and more prepared resource users. Hunting- and firearm-related accidents and incidents are expected to be reduced, along with game violations. Ethical and responsible hunting behaviors are expected to increase. The hunting community will benefit from these ethical and responsible behaviors because of the improved perception of hunters, and the continuation of hunting as a legitimate activity. The general public will benefit from hunter adherence to game laws because of the perseverance of healthy and well-distributed wildlife populations to view, harvest, and otherwise enjoy. Most notably, Alaska's wildlife will benefit through their conservation and the conservation of their habitats.
6. We worked with USFWS Federal Aid staff closely to improve Wildlife Restoration grant submissions, annual work plans, project statements, and performance reporting.

Project No. 23.0 - Coordination  
FY14 Performance Report

7. We published 72 performance reports summarizing the results of all Regions for all research, survey and inventory, and coordination and support projects for FY14 and submitted them to the Federal Aid office in a timely manner. The progress on these projects met ADF&G-DWC's mission to conserve and enhance Alaska's wildlife and habitats and provide for a wide range of public uses and benefits.
8. We have been working with the new WildTRACS program and loading our FY2015 projects into the WildTRACS system.

Job-related Training

1. Completed WildTRACS training in Anchorage, AK April 10-11, 2014.
2. Completed PacWest WSFR Coordinators Conference Fairbanks, AK August 5-8, 2013

**Submitted by:** Nathan Soboleff, Federal Aid Coordinator

**Date:** September 26, 2014