



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Fish and Game

DIVISION OF WILDLIFE CONSERVATION
Hunter Information & Training Program
Ginamaria Smith, Program Coordinator

333 Raspberry Road
Anchorage, Alaska 99518-1565
Main: 907.267.2196
Fax: 907.267.2323

Dear Instructor Applicant,

Thank you for your interest in becoming a HIT Volunteer Instructor. The certification classes provided by the HIT Program to the public assist in developing safe Alaskan hunters and pass on our hunting heritage. As Alaskans, we are incredibly lucky to live in a state where public land is abundant and there is a huge variety of game species. Not only does Alaska's wildlife benefit when you provide students with the knowledge to participate in wildlife conservation and hunt safely, but so does the public at large and the entire state.

Enclosed you will find the following forms that need to be completed:

1. **Application form**
2. **Assurance Agreement form**
3. **Firearm Possession form** (for Hunter Education and Muzzleloader Education only)

You will also be required to provide **TWO** reports from a background check:

1. **"Interested Person Report"**
2. **"Fish and Wildlife Violation Report"**

Go to the Alaska State Troopers office in your location and obtain a copy of **BOTH** of these reports. Please be prepared to present two forms of identification (an Alaska Driver's License or Alaska I. D. card and another form of identification that shows your signature). A \$20.00 fee will be charged by the Alaska State Troopers office for these printouts. Payment for the background check must be either cash or a check written from a local bank. Be sure to get a receipt. Upon meeting all requirements to become a volunteer instructor and satisfactory results of the background check you may submit the receipt to this office for reimbursement of the background check fee.

It is the policy of the HIT Program to require student certification in your chosen discipline before applying for instructor certification. A copy of your student certification card must be attached to your completed application form. If you do not have or cannot provide us with a copy of your student certification, it will be necessary for you to complete either the online portion or the workbook prior to the instructor training and then complete the rest of the course during the instructor training.

If you have any questions, contact 267-2196 or 267-2373.

Please complete these forms and return them along with the background check reports to:

**ADF&G-HIT Program
333 Raspberry Rd
Anchorage, AK 99518**