

APPLICATION PROCEDURE

HUNTER, BOWHUNTER, & MUZZLELOADER EDUCATION INSTRUCTOR

THE FOLLOWING ITEMS ARE REQUIRED TO PROCESS YOUR APPLICATION BEFORE YOU MAY BE CERTIFIED AS A VOLUNTEER INSTRUCTOR FOR THE ADF&G HUNTER INFORMATION AND TRAINING (HIT) PROGRAM:

1. **Application form.**
2. **Assurance Agreement form.**
3. **Firearm Possession form.**
4. **Criminal History Background Check (total of 2 reports)**
Go to your local Alaska State Troopers and ask for **BOTH the 1) “Interested Person Report” AND 2) “Fish and Wildlife Violation Report”**. You will be asked for 2 pieces of identification; your Alaska driver’s license or an Alaska identification card plus another piece of identification that shows your signature. There is a \$20 fee for these reports, ask for a stamped receipt. Payment must be either cash or a check written from a local bank. Upon meeting all requirements to become a volunteer instructor and satisfactory results of the background check, you may submit the receipt to us for reimbursement of the background check fee.
5. **Photocopy of Hunter, Bowhunter, or Muzzleloader Education student certification**
If you haven’t yet taken the Class you may be certified during instructor training.
6. **Instructor Policy Training**
You must attend an Instructor Policy Training session, which are regularly scheduled and last approximately 3 hrs.
7. **Instructor In-Service Class**
This class lasts approximately 6-8 hours and covers the presentation requirements for the Basic Hunter Education class.
8. **Assist with Class**
Assist with instructing a class so that you can meet other instructors and learn from their experience.

INSTRUCTIONS: All new instructor applications must be returned to:

**ADF&G, Hunter Information & Training
333 Raspberry Road
Anchorage AK 99518-1565**

For further information or assistance:

Hunter Information and Training Program Offices

ANCHORAGE (Statewide Office): Lee Rogers (907) 267-2373
lee.rogers@alaska.gov

FAIRBANKS (Region III/V Office): Bob Hunter (907) 459-7375
bob.hunter@alaska.gov

JUNEAU (Region I Office): Jeff Jemison (907) 586-4101
jeff.jemison@alaska.gov

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