

# INSTRUCTIONS FOR COMPLETING THE 2009 SALTWATER SPORT FISHING CHARTER TRIP LOGBOOK PAGE

## WHEN TO COMPLETE A LOGBOOK

### CLIENT INFORMATION:

#### BEFORE A TRIP BEGINS, THE GUIDE MUST RECORD:

- The 2009 sport fishing license number, permanent identification number (PID) or disabled veteran (DAV) license number for anyone that will fish during any part of the trip, including paying and non-paying (comped) anglers and crew.
- The first and last name of each angler in the space provided below their license number.
- The birth date and first and last name of each youth angler under the age of 16.

#### AT THE END OF A FISHING TRIP:

- The guide that leads the trip must sign and complete the logbook page at the end of each day of fishing or at the end of each trip within a day (for multiple trips within a day) as described below.

The guide that leads the trip is required to fill out this logbook through the last trip of the season per the following schedule:

#### RETURNING TO A DOCK:

- Complete the logbook before offloading any fish from the vessel. If no fish were kept, complete the logbook before offloading any clients.

#### NO DOCKING FACILITIES (e.g., trailered vessels):

- Complete the logbook before the vessel or guide departs the launch/landing site AND before offloading any fish from the vessel:
- If no fish were kept, complete the logbook before the vessel or guide departs the launch/landing site.

#### NO VESSEL USED (aircraft, highway vehicles, walk-in, ATVs, etc.):

- Complete the logbook before the guide leaves the fishing site. Fishing site is defined as the location where fishing activity took place.

## WHEN TO COMPLETE A LOGBOOK (cont'd)

**A TRIP IS DEFINED** as one outing with one group of clients that ends when that group of clients OR fish (if fish were kept), are off-loaded or dropped off.

A trip that consists of no paying clients, that is, all anglers are "comped", would NOT be considered a chartered trip and a logbook data sheet should not be completed.

#### MULTIPLE TRIPS PER DAY

Use a separate logbook sheet for each trip of multiple trips in a day. Complete the logbook at the end of each trip as described above.

#### MULTIPLE DAY TRIPS

Complete the logbook at day's end for each day of the trip. Use a separate logbook data sheet for each day of that trip.

**Do not complete trip information for those days when guided fishing activity did not occur. For example, if a multi-day trip of five days occurred and only three days included charter fishing, only three logbook sheets should be completed and returned.**

**On those three logbook pages completed, the Port or Community of Off-Loading would be the name of the community where clients and fish were offloaded at the END of the trip, NOT the name of the bay or cove where the vessel anchored for the night.**

## RETURN THE LOGBOOK PAGES WEEKLY

Fishing activity that occurs prior to April 6, 2009 is due to ADF&G by April 13, 2009; all activity thereafter must be received by local ADF&G offices **EVERY WEEK** as detailed in the schedule provided on the inside of the front cover of this book. Active logbook data pages can also be sent to the address on the reverse side of each logbook page.

## RESPONSIBILITY OF OWNER & GUIDE

It is the responsibility of the guide to ensure that daily trip activity is accurately recorded as described in these instructions.

It is the responsibility of the business owner (owner of the sport fish operator's license) to ensure that all data for fishing activities from January 1, 2009 through December 31, 2009 is submitted to ADF&G in the manner previously described.

## VESSEL REGISTRATION

If a vessel is used in sport fishing guide activities it must be registered with ADF&G. All vessels must have a current AK registration number issued by the Division of Motor Vehicles (DMV) or a U.S.C.G. documentation number prior to registering with ADF&G. **If the vessel has an AK number, the AK number must be displayed during guided fishing operations.**

## VESSEL DECALS/RENEWAL TAGS

One set of ADF&G decals will be issued per registered vessel. Decals must be applied and visible on both sides of the vessel. Decals do not have to be applied directly to the hull of the vessel. Decals can be adhered to wood, fiberglass or "Plexiglas", which in turn is secured to both sides of the vessel. Decals can be transferred from one vessel to another, as long as the receiving vessel has a current AK registration number from DMV or a U.S.C.G. documentation number and has been registered with ADF&G (see contact information on page iv). Annual renewal stickers or tags will be issued as vessels are registered. Annual renewal tags are to be adhered directly to the decal in the designated area.

## TRANSFERRING A LOGBOOK

A logbook is issued to a specific business for a specific vessel. All active vessels must be registered and issued a current year logbook from a local ADF&G office.

Logbooks are NOT to be transferred between businesses. Only the business issued a logbook may use that logbook. If a vessel belonging to one business is borrow by another business, the borrowing business **MUST** acquire their own logbook.

If a different vessel is substituted for the primary vessel the original logbook can be used on the substitute vessel for up to **seven (7) consecutive days**. A temporary vessel used for a longer period of time must be issued a new logbook. ADF&G must be notified (see contact information on page iv) with the substitute vessel registration information.

All vessels that are actively fishing with clients on board must be registered and display the vessel decals.

# INSTRUCTIONS FOR COMPLETING THE 2009 SALTWATER SPORT FISHING CHARTER TRIP LOGBOOK PAGE

BUSINESS INFORMATION	
<b>Business Owner License Number</b>	The 2009 license number issued to you by the Department of Fish and Game (ADF&G) upon meeting all the requirements to become a sport fish charter business.
<b>Guide License Number</b>	The 2009 guide license number issued by ADF&G to the guide that led the fishing trip.
TRIP INFORMATION	
<b>Date</b>	The date (month and day) for each trip taken. If two or more trips were taken on the same day, that date will appear on as many data sheets as there were trips. Although the date would be the same, client information and trip specifics may differ.
<b>Port or Community where fishing trip began</b>	The port or community where clients were loaded onto a vessel to begin a fishing trip. If no vessel was used, the nearest port or community from which the fishing trip started.
<b>Port or Community of Off-Loading</b>	The port or community where clients and/or fish were off-loaded at the conclusion of the trip. On a multi-day trip, indicate the community where fish and clients will be off-loaded.
<b>Primary Stat Area Fished</b>	The 6-digit stat area code where most of the fish were caught or targeted on the trip. Write the code down next to either salmon or bottomfish, depending on what was primarily targeted. <b>An operator must decide if gear and fishing methods were effectively targeting salmon, bottomfish, or both fishing groups.</b> If no fish were caught, write the 6-digit code for the location primarily fished on this date and trip. Refer to the maps provided by ADF&G.
<b>No. of Boat Hours Fished</b>	The number of boat hours where at least one rod/line was fished. Record only the number of hours spent fishing, NOT hours spent running to or from fishing areas. Round to the nearest whole hour.

TRIP INFORMATION (cont'd)	
<b>Circling IPHC area fished</b>	Circle the International Pacific Halibut Commission (IPHC) area fished where halibut were kept. The IPHC area fished must be circled for each trip taken. <b>SEE IPHC MAP ON PAGE V</b>  If multiple IPHC areas were fished during a trip when halibut were <b>KEPT</b> , a separate logbook data sheet must be completed for each IPHC area fished.
<b>Page no.</b>	On each logsheet, record the page no. if multiple pages were necessary to fit in all the client information. Note the total no. of pages used for that trip.

INDIVIDUAL ANGLER INFORMATION	
<b>Sport Fish License No.</b>	Before beginning sport fishing, record the 2009 Alaska Sport Fishing License number, resident PID (permanent identification number) or DAV (disabled veteran license number) of <b>each angler, comped angler, and crew that will be fishing.</b>
<b>Angler Name</b>	Angler's first and last name <b>MUST</b> be <u>printed</u> <b>below the angler's license number.</b>
<b>Youth Anglers</b>	For <b>Youth Anglers</b> under the age of 16, record the <b>Date of Birth</b> and <b>First and Last Name</b> (for example: 8/28/98, Johnny Doe).
<b>Residency</b>	Circle <b>R</b> for Resident OR <b>N</b> for Nonresident for <b>EVERY</b> angler, including "Comped" and Crew anglers.  _____
<b>Crew and "Comped" angler status</b>	<b>If applicable,</b> next to each angler name and license number: <ul style="list-style-type: none"> <li>➤ circle <b>C</b> if angler is a <b>Crew member,</b></li> <li>➤ circle <b>X</b> if angler is <b>"Comped"</b> (nonpaying).</li> </ul>

CATCH INFORMATION	
<b>Recording Catch Information</b>	Indicate the number of fish <b>Kept</b> (retained) and <b>Released</b> (let go) by species type.
<b>EXAMPLE 1: One target Salmon</b>	If bottomfish were caught while targeting salmon <b>only</b> , record the number of bottomfish in the appropriate columns in the bottomfish section. <b>The stat area and hours fished should be recorded on the salmon target species line under Trip Information.</b>  If salmon were targeted but no salmon were caught, record the stat area and boat hours fished on the salmon target species line under <b>Trip Information.</b>
<b>EXAMPLE 2: One target Bottomfish (incl. Halibut)</b>	If salmon were caught while targeting bottomfish <b>only</b> , record the number of salmon in the appropriate columns in the salmon section. <b>The stat area and hours fished should be recorded on the bottomfish target species line under Trip Information.</b>  If bottomfish were targeted but no bottomfish were caught, record the stat area and boat hours fished on the bottomfish target species line under <b>Trip Information.</b>
<b>EXAMPLE 3: Two targets Salmon and Bottomfish</b>	Record the maximum number of boat hours spent fishing simultaneously for both salmon AND bottomfish on both the salmon and bottomfish target species lines under <b>Trip Information.</b> For example, if mooching or jigging for 7 hours record 7 hours in the salmon effort row, and 7 hours in the bottomfish effort row.

CONTINUING TRIP INFORMATION
Check the box in the lower right corner if trip information is continued on extra pages. For instance; <ul style="list-style-type: none"> <li>➤ More than 8 anglers on this trip (there would be no need to repeat the Trip information, angler information would be completed).</li> <li>➤ Halibut are kept in two different IPHC areas during a trip (all angler information and IPHC and statistical areas fished must be completed).</li> </ul>

CONTACT INFORMATION
<ul style="list-style-type: none"> <li>• Division of Sport Fish, Guide Licensing and Logbook Program in Anchorage, Alaska at (907) 267-2369, or</li> <li>• Email to: <a href="mailto:dfg.dsf.guides@alaska.gov">dfg.dsf.guides@alaska.gov</a></li> </ul>

# INSTRUCTIONS FOR COMPLETING THE 2009 SALTWATER SPORT FISHING CHARTER TRIP LOGBOOK PAGE

## SPECIAL INSTRUCTIONS AND DEFINITIONS

### IPHC Area Fished

If multiple IPHC areas were fished during a trip when halibut were **KEPT**, a separate logbook data page must be completed for each IPHC area fished.

**Area 2C is defined** as all waters off Alaska that are east of a line running 340° true from Cape Spencer Light (58° 11' 54" N. lat., 135° 38' 24" W. long.) and south and east of a line running 205° true from said light. See map on this page.

### Angler Signature

The National Marine Fisheries Service (NMFS) requires each angler on a charter vessel who **KEEPS halibut** caught in IPHC Area 2C to sign the back of the logbook data sheet on the line number that corresponds to the angler's information on the front of the sheet.

### "Shakers"

King salmon under 28" in Southeast Alaska must be released upon capture, unless caught in designated terminal harvest areas.

### Pelagic Rockfish

Includes black, dark and dusky rockfish (commonly called "black bass") and yellowtail rockfish.

These species of rockfish are uniformly gray, green, brown, or black (see rockfish ID chart in your regulation booklet).

### Yelloweye Rockfish

Commonly called "red snapper." Primarily orange with a pale yellow line running along the lateral line of the fish. Distinctive yellow eyes. Measure up to 36 inches.

### Other Non-pelagic Rockfish

All other rockfish not mentioned above. Includes quillback, and copper rockfish, as well as numerous other species.

### Salmon Shark

This is a single species, *Lamna ditropis*. These sharks are large, firm, dark brown or black on top, with white bellies with dark blotches. Do not include spiny dogfish ("sand shark") or sleeper sharks ("mud sharks") in this category.

### Other Fish (optional)

Record all OTHER fish kept that do not fit into any listed category of fish.

This column is **optional** and intended to assist you in keeping track of other species of fish that were kept. It is **not mandatory** that you complete this column.

## PROXY FISHING INSTRUCTIONS

If an angler is also proxy fishing for a beneficiary, that client **MUST** have the fishing license or PID/DAV of the person for whom he/she is fishing. Write down the license number of the recipient of the fish (beneficiary), followed by a "P" to indicate proxy, e.g. **9123456-P**.

You may **NOT** take two bag limits of HALIBUT on the same day, even when proxy fishing. Federal law prohibits the taking of more than one daily bag limit per person per day.

Use two records on the logbook data sheet, one for the angler's license number and name and the other record for the beneficiary's license number and name. Indicate **R** for Resident in the adjacent column for both. Beneficiaries and those fishing for them **must** be residents of Alaska.

For **permanent** licenses (residents only), write down the entire license number, including the preceding alpha character, which can be a **P, D, T** or **Z**, e.g. **Z50148-P**.

## WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

While providing sport fishing guide services, a sport fishing guide shall have the following readily available for inspection by request of a representative of the Department or a peace officer of the state:

- Valid sport fishing guide license issued by ADF&G;
- Copy of the current ADF&G sport fishing operator's (business owner) license of the guide's employer;
- Valid Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which guide services are being provided;
- Identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide.
- **Other agencies may have additional requirements (e.g. U.S.C.G). It is your responsibility to determine what those requirements are.**

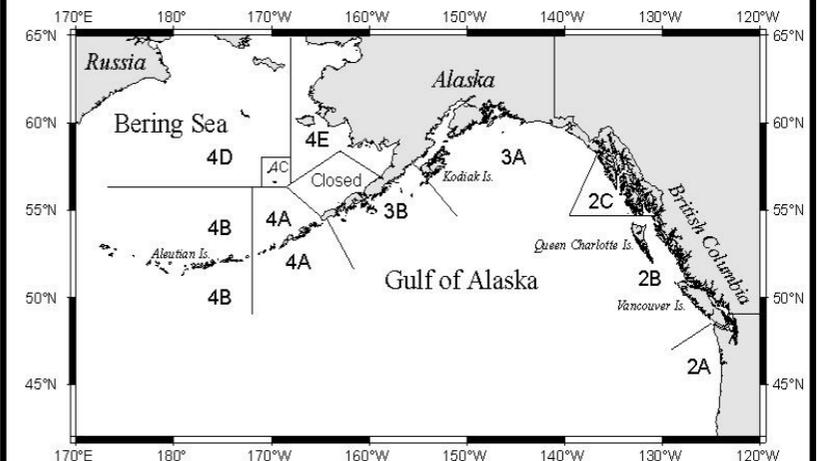
**THE FOLLOWING CHANGES TO THE SALTWATER LOGBOOK WERE IMPLEMENTED BY THE NATIONAL MARINE FISHERIES SERVICE (NMFS) FOR HALIBUT FISHING.**

1. **PORT OR COMMUNITY WHERE FISHING TRIP BEGAN.**
2. **IPHC AREA (2C, 3A, 3B or 4) WHERE HALIBUT WERE KEPT.**
3. **ANGLER FIRST AND LAST NAME.**
4. **FIRST AND LAST NAME AND DATE OF BIRTH OF YOUTH ANGLERS UNDER 16.**
5. **ANGLER SIGNATURE ON THE BACK OF EACH LOGBOOK DATA PAGE.**

**For Additional information on National Marine Fisheries Service charter logbook requirements for halibut, contact:**

**Jay Ginter at (907) 586-7228 or**

**[jay.ginter@noaa.gov](mailto:jay.ginter@noaa.gov)**





**COMPLETE THIS SECTION FOR EVERY TRIP**

2009 FISH & GAME BUSINESS OWNER LICENSE #: 1234  
 (License # assigned to you by ADF&G).

2009 FISH & GAME GUIDE LICENSE #: 5678  
 (License # assigned to you by ADF&G).

**TRIP INFORMATION**

DATE FISHED: MO: 7 DAY: 12, 2009.

PORT OR COMMUNITY WHERE FISHING TRIP BEGAN: JUNEAU  
 (Port or Community where clients were loaded and trip began)

PORT OR COMMUNITY OF OFF-LOADING: JUNEAU  
 (Port or Community where fish or clients were off-loaded from vessel)

PRIMARY STAT AREA & BOAT HOURS:

Targeted Species	Primary Stat. Area where most fish were caught. (6-digit Code)	No. of Boat Hours Fished this Trip
Salmon	112120	3
Bottomfish	112120	4

COMPLETE THE FOLLOWING FOR ALL TRIPS

Circle the IPHC Area Fished if HALIBUT were Kept during this trip:  2C  3A  3B or  4  
 (Circle Only One)

If HALIBUT were kept in more than one IPHC area during this trip, a separate logbook data sheet must be used for each IPHC area fished.

PAGE NO. 1 OF 1 (TOTAL NO. OF PAGES FOR THIS TRIP).

**INSTRUCTIONS: Complete one row below for each angler who fished on this trip.**

**INDIVIDUAL ANGLER AND CATCH INFORMATION**

Sport Fishing License Number, Printed Name AND Residency of each angler that fished (R= Resident : N=Nonresident) AND Record those anglers under 16 by Birthdate (e.g., 8/28/1998) and First & Last Name.  (Circle R or N)	Circle next to each License if angler is "Comped" or Crew	Number of King Salmon		Number of Other Salmon				Number of Halibut		Number of Lingcod		Number of Pelagic Rockfish (black bass, etc.)		Number of Yelloweye Rockfish		Number of Nonpelagic Rockfish (not including Yelloweye)		Number of Salmon Shark	All Other Fish (optional)
		28" and Larger	"Shakers" Less Than 28"	Coho	Sockeye	Pink	Chum	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	
		Kept	Rele	Kept	Rele	Kept	Kept	Kept	Kept	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	
1. <u>9012345</u> <u>LARRY LURE</u> (R) (N)																			
2. <u>Z50148-P</u> <u>ROBBY NOROW</u> (R) (N)	X	C																	1
3. <u>9023336</u> <u>DOUG DRIFT</u> (R) (N)	X	C																	
4. <u>08/28/98</u> <u>BRYAN BAITER</u> (R) (N)	X	C																	
5. <u>9054321</u> <u>MARY BILE</u> (R) (N)	X	C																	
6. <u>9012346</u> <u>JERRY JIG</u> (R) (N)	X	C																	
7.																			
8.																			

Date that fishing took place. This date may appear more than once if multiple trips were taken in a single day.

Note that one fish not already specified on this page was kept. This column is optional, you do not need to fill it out.

Next to EVERY fishing license number: Circle N for Nonresident or R for Resident. If the angler is also "comped" or crew, circle C if angler is a Crew member. Circle X if angler is "Comped". Mark the residency for crew or "comped". Jerry Jig: is a "comped" nonresident angler.

Both salmon and bottomfish were targeted. This was a 7 hour trip, 3 hours were spent targeting salmon, 4 hours were spent targeting bottomfish.

The guide must sign the bottom of every logsheet for each trip he/she was in charge of.

Continue on another page if more than 8 clients, or if a different IPHC area was fished where halibut were kept.

Form 11-540 (01-2009)

**CERTIFICATION:** I certify that the information contained in this document is true and correct to the best of my knowledge.  **GUIDE SIGNATURE**

CONTINUE ON NEXT PAGE IF MORE THAN 8 ANGLERS. CHECK IF TRIP INFORMATION IS CONTINUED ON NEXT PAGE:



**COMPLETE THIS SECTION FOR EVERY TRIP**

➡ 2009 FISH & GAME BUSINESS OWNER LICENSE #:  
 \_\_\_\_\_  
 (License # assigned to you by ADF&G)

➡ 2009 FISH & GAME GUIDE LICENSE #:  
 \_\_\_\_\_  
 (License # assigned to you by ADF&G)

**TRIP INFORMATION**

➡ DATE FISHED: MO: \_\_\_\_\_ DAY: \_\_\_\_\_

➡ PORT OR COMMUNITY WHERE FISHING TRIP BEGAN:  
 \_\_\_\_\_  
 (Port or Community where clients were loaded and trip began)

➡ PORT OR COMMUNITY OF OFF-LOADING:  
 \_\_\_\_\_  
 (Port or Community where fish or clients were off-loaded from vessel)

➡ PRIMARY STAT AREA & BOAT HOURS:

Targeted Species	Primary Stat. Area where most fish were caught. (6-digit Code)	No. of Boat Hours Fished this Trip
Salmon		
Bottomfish		

**COMPLETE THE FOLLOWING FOR ALL TRIPS**

Circle the IPHC Area Fished if **HALIBUT** were Kept during this trip: 2C 3A 3B or 4  
 (Circle Only One)

If HALIBUT were kept in more than one IPHC area during this trip, a separate logbook data sheet must be used for each IPHC area fished.

➡ PAGE NO. \_\_\_\_\_ QF \_\_\_\_\_ (TOTAL NO. OF PAGES FOR THIS TRIP).

**INSTRUCTIONS: Complete one row below for each angler who fished on this trip.**

**INDIVIDUAL ANGLER AND CATCH INFORMATION**

Sport Fishing License Number, Printed Name AND Residency of each angler that fished (R = Resident : (N) = Nonresident) <b>AND</b> Record those anglers under 16 by Birthdate (e.g., 8/28/1998) and First & Last Name.	Circle next to each License if angler is "Comped" or Crew (if applicable)	Number of King Salmon				Number of Other Salmon				Number of Halibut		Number of Lingcod		Number of Pelagic Rockfish (black bass, etc.)		Number of Yelloweye Rockfish		Number of Nonpelagic Rockfish (not including Yelloweye)		Number of Salmon Shark	All Other Fish (optional)
		28" and Larger		"Shakers" Less Than 28"		Coho	Sockeye	Pink	Chum	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	
		Kept	Rele	Kept	Rele	Kept	Kept	Kept	Kept	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	Rele	Kept	
<b>(Circle R or N)</b>																					
<b>SALMON</b>											<b>BOTTOMFISH</b>										
2009. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
2. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
3. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
4. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
5. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
6. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
7. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		
8. LICENSE NUMBER	R	N																			
ANGLER NAME		X	C																		

KING SALMON 28" AND OVER RELEASED

KING SALMON UNDER 28" RELEASED

HALIBUT RELEASED

LINGCOD RELEASED

Form 11-540 (01-2009)

**CERTIFICATION:** I certify that the information contained in this document is true and correct to the best of my knowledge.  **GUIDE SIGNATURE**

CONTINUE ON NEXT PAGE IF MORE THAN 8 ANGLERS.  
 CHECK IF TRIP INFORMATION IS CONTINUED ON NEXT PAGE: