



# 2008 SPORT FISH BUSINESS OWNER/ GUIDE LICENSE APPLICATION

Alaska Department of Fish and Game / Division of Sport Fish - RTS  
333 Raspberry Road, Anchorage, Alaska 99518-1599  
Telephone: (907) 267-2369 or (907) 267-2390  
<http://www.sf.adfg.state.ak.us/statewide/Guides/guide.cfm>

**License #**

*TO BE ASSIGNED*

**FEES (CHECK ONE):**

- \$50.00** Complete Sections (A&C)  
Guide License only
- \$100.00** (A&B)  
Business Owner License only
- \$100.00** (AB&C)  
Combined Business Owner/Guide License
- An agent for this business cannot apply as a guide on a combination license*

**METHOD OF PAYMENT:**

(For Renewal Licenses Only)

- Check #: \_\_\_\_\_  
(Make checks payable to State of Alaska)
- Money Order #: \_\_\_\_\_

**All fees are nonrefundable.**

*This is a renewal license application only. Complete this application and return it to the Anchorage Fish & Game address located at the top of this form. Allow 21 business days for processing.*

## SEE REVERSE FOR INSTRUCTIONS

### SECTION A. ALL APPLICANTS COMPLETE THIS SECTION.

Name of Business Owner or Guide: \_\_\_\_\_  
Last First M.I.

Permanent Mailing Address : \_\_\_\_\_  
City State Zip

Telephone Number: ( ) \_\_\_\_\_ In-season Telephone Number: ( ) \_\_\_\_\_  
City State Zip

Mail the 2008 License Here (if different): \_\_\_\_\_  
City State Zip

### SECTION B. TO BE FILLED OUT BY THE BUSINESS OWNER OR THEIR AGENT.

**BUSINESS INFORMATION:**

Name of Business: \_\_\_\_\_

Name of Business Owner: \_\_\_\_\_

Alaska Div. of Occupational Business License Number: \_\_\_\_\_ Expiration Date: Mo/Date/Yr

**INSURANCE:** (See detailed insurance requirements on back)

Name of Insurance Company: \_\_\_\_\_

Policy/Binder #: \_\_\_\_\_ Effective Dates: From: \_\_\_\_\_ To: \_\_\_\_\_

*\*Remember to get a logbook for your business at the nearest ADF&G office prior to commencement of guiding activities.\**

### SECTION C. TO BE FILLED OUT BY GUIDE OR THEIR AGENT.

Are you a citizen of the United States, Canada, Mexico or a resident alien? Yes  No

Current First Aid card: Certifying agency: \_\_\_\_\_ Exp. Date: Mo / Yr

2008 Alaska Sport Fishing License # (not your Guide License #): \_\_\_\_\_

**U.S. COAST GUARD OPERATOR'S LICENSE:** (See explanation on back)

Do you plan to operate a motorized vessel in Navigable Waters? Yes  No  **If yes, complete the next line.**

U. S. Coast Guard Operator's License #: \_\_\_\_\_ Exp.Date: Mo/Date/ Yr DOB: Mo/ Date / Yr

**SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:**

I hereby certify that all information is true and correct and that I understand this information is subject to public disclosure.  
(NOTE: Making a false statement or omitting a material fact, is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

**X** \_\_\_\_\_ **Circle one:** Applicant or Agent **Date:** \_\_\_\_\_



# INSTRUCTIONS FOR THE 2008 SPORT FISH BUSINESS OWNER/ GUIDE LICENSE APPLICATION

**Attention:** *The following will apply without exception:*

1. All applicable sections of the license application must be complete and legible prior to ADF&G validation. No “pending”, “unknowns” or blanks will be accepted.
2. Incomplete license applications will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a license application only. A permanent wallet-sized license will be mailed within 21 business days.
5. There may be requirements by other state and federal agencies to operate as a guide in Alaska.

## **INSTRUCTIONS:**

**SECTION A:** ALL applicants must complete this section.

**SECTION B:** BUSINESS OWNER OR THEIR AGENT - Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same application. A separate license must be submitted.

**LIABILITY INSURANCE REQUIREMENT:** General liability or marine protection that covers at least \$100,000 for each incident and \$300,000 for all incidents in a year. Insurance must cover **ALL** periods of time when the owner or owner’s employees are providing sport fishing services to clients. Insurance must be current, **NOT** pending.

### **IMPORTANT NOTICE TO BUSINESS OWNERS**

State regulation (5 AAC 75.075) requires that all operators providing sport fishing guide services in Alaska must apply annually for a license with the Department of Fish and Game **before** guiding services begin. Business owners are required to register all charter vessels with ADF&G and acquire a logbook prior to commencement of guiding activities. ***Guides hired by an operator must keep a copy of the ADF&G business license in their possession while guiding.***

**SECTION C:** GUIDES - Complete this section if you intend to guide for a sport fish operation owned by someone other than you or if you are the business owner who also intends to guide (owner/operator).

**U.S COAST GUARD OPERATORS’S LICENSE:** A licensed sport fish guide must have, at minimum, an OUPV or 6-pak U.S.C.G. operator’s license in their possession while operating a motorized vessel with clients or transporting clients on a motorized vessel in navigable waters. Navigable waters are determined by the U.S. Coast Guard. Applicant must provide the U.S.C.G. license number, expiration date, and date of birth (DOB).

### **IMPORTANT NOTICE TO GUIDES**

State regulation (5 AAC 75.075) requires that all licensed guides providing sport fishing guide services in Alaska must apply annually for a license with the Department of Fish and Game **before** guiding activities begin.

### **WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING**

A sport fish business owner or guide should be able to present all documents required for licensing upon request by a representative of the Department of Fish and Game, or any peace officer of the state. While engaged in providing sport fishing guide services, a sport fishing guide shall have the following readily available for inspection:

- A current sport fishing guide license;
- A copy of the current ADF&G sport fishing business license of the guide’s employer;
- A current Alaska sport fishing license, tags, stamps or permits that are required to engage in the sport fishery for which the guide services are providing;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide.