



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Fish and Game

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DATE: January 7, 2014

TO: Board of Game Members

FM: ^{KT} Kristy Tibbles, Executive Director
Board of Game

RE: Draft Board Policies

The two attached policies were recently approved by the Board of Fisheries to clarify the process for accepting AC comments and to eliminate the utilization of motions to rescind board actions following meetings, as a tool for out of cycle, regulatory changes. The policies are provided for the board's review and consideration for adopting similar policies if necessary.

Enclosures:

2013-272-FB: Operating Procedures Policy to not use Motion to Rescind
2013-271-FB: Operating Procedures Policy to Not Use Motion to Rescind

ALASKA BOARD OF FISHERIES

OPERATING PROCEDURES
POLICY TO NOT USE MOTION TO RESCIND

The Alaska Board of Fisheries (Board) uses Roberts Rules of order as a guide in conducting meetings. These rules are not mandatory. Robert Rules allows for a *motion to rescind* as a tool to quickly repeal actions taken by anybody following these rules. However, the Board employs several tools for bringing a subject or proposal forward out of the regular meeting cycle, including several methods to take action to repeal or change regulations. These tools include Agenda Change Requests, Motions to Reconsider, Board Generated Proposals, and Emergency Petitions.

Since the Board has adequate means of addressing regulatory changes out of cycle the Board will not utilize a motion to rescind which would otherwise be allowed in Roberts Rules of Order.

Adopted: December 11, 2013
Vote: 7-0
Anchorage, Alaska

Karl Johnstone, Chairman
Alaska Board of Fisheries

ALASKA BOARD OF FISHERIES**STANDING POLICY
ADVISORY COMMITTEE RECOMMENDATION REQUIREMENT**

Prior to the October 2013 Joint Board meeting, a Joint Board regulation allowed an advisory committee chair or a designee to represent the advisory committee before the Joint Board, the Board of Fisheries, or the Board of Game only if the advisory committee submitted to the respective board a set of its relevant minutes - 5 AAC 96.060(s). The Joint Board took action at its October 2013 meeting to change this regulation to allow each of the boards the option to require an advisory committee to submit its written recommendations prior to the respective board meeting.

It is the Board of Fisheries' (board) standing policy that an advisory committee must, to the extent practicable, submit its written recommendations to the board before its committee chair or designee may represent the committee before the board.

Reasons for not providing written recommendations are limited to extreme circumstances, such as, but not limited to, adverse weather conditions, committee member illness, or other unforeseen circumstances that rarely occur.

To the extent practicable, the committee's written recommendations should be approved by the committee before the board meeting. Advisory committees will work with Boards Support to complete approved written recommendations. The committees may use various methods to approve recommendations, including in-person, telephonic, and electronic polling.

The board delegates authority to Boards Support to implement this policy. Boards Support will not pay for an advisory committee representative's travel to a board meeting if the committee does not have approved written recommendations, unless it is determined under this policy that extreme circumstances prevented approval of the committee's written recommendations.

Boards Support will notify the board if an advisory committee is represented without having submitted approved written recommendations, and state the reasons why approved written recommendations were not submitted. Board actions taken at meetings where an advisory committee fails to submit approved written recommendations are fully effective.

Adopted: December 11, 2013

Vote: 7-0

Anchorage, Alaska

Karl Johnstone, Chairman
Alaska Board of Fisheries