

PROPOSAL 5

5 AAC 96.060. Uniform rules of operation.

Clarify the responsibilities for the officer position of secretary/recorder as follows:

5 AAC 96.060(i) is amended to read:

...

(i) **Officers.** The officers of a committee consist of a chair, a vice-chair, and a secretary /recorder. The term of office for officers is two years starting July 1 and ending June 30 of the following year, or until the next meeting when new officers can be elected. Officers are elected by a majority vote of a quorum of a committee.

...

5 AAC 96.060(l) is amended to read:

(l) secretary/recorder. The secretary/recorder is essential for ensuring the actions by the advisory committee are accurately recorded in writing. The secretary/recorder may be, but need not be, a member of the committee. The secretary/recorder shall carry out the usual duties associated with the office including maintaining records of the meeting in accordance with 5 AAC 96.060(s). If the secretary/recorder is not a committee member, the secretary/recorder has no vote on committee business other than nominations for committee membership.

What is the issue you would like the board to address and why? This proposal emphasizes the important responsibility for the officer position of secretary/recorder and offers the alternative title of “recorder” which is consistent with the current Advisory Committee Manual. Boards Support has been transitioning to the term “recorder” to quell any misconception that women should fill the role of secretary.

PROPOSED BY: Alaska Department of Fish and Game

(HQ-F23-008)
