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Agenda 11: 2018-2019 Cycle Review

1. Memorandum on 2018/2019 meeting cycle

MEMORANDUM

STATE OF ALASKA

DEPARTMENT OF FISH AND GAME

Boards Support Section

TO:	Alaska Board of Fisheries	DATE:	September 17, 2018
THRU:		PHONE:	907-465-6095
FROM:	Glenn Haight, Executive Director Alaska Board of Fisheries	SUBJECT:	Information on the 2018/2019 meeting cycle

The 2018/2019 Alaska Board of Fisheries (board) meeting cycle is set to begin. Based on past meeting information, the board might consider adjusting meeting days for some of its regulatory meetings. The following table summarizes past meeting information. More detailed information is provided in Table 2 starting on page 3.

				Proposals	/Day
	Current # of		Projected	Average	Projected 2018/2019
	Meeting	2018/19	2018/2019	from Past	Meetings w/ 1 less
Meeting	Days	Proposals	Meeting	Meetings	day)
Pacific cod	2	17	8.5	14.7	17.0
Bristol Bay Finfish	7	45	6.4	9.6	7.5
Arctic/Yukon/Kuskokwim	5	66	13.2	10.2	16.5
Finfish					
Alaska Peninsula/BS-	7	33	4.7	8.3	5.5
AI/Chignik Finfish					
Statewide Finfish	4	13	3.3*	6.7	4.3

Table 1: Board of Fisheries 2018/2019 Meeting Cycle Workload Analysis

* Does not include accepted agenda change requests.

Reducing one day each off a regulatory meeting may save \$4,000 or more each day. Cost savings from reducing days well in advance of a meeting are much greater than doing so at the meeting. If a meeting finishes a day early, there are savings from less honorarium and per diem, and possibly hotel charges. However, that savings is reduced by air flight change fees and other associated penalties. Other costs such as room rental will be incurred. Changing meeting dates well in advance avoids change fees and may allow enough time to reduce venue rental charges.

The Bristol Bay and Alaska Peninsula meetings have significantly less proposals than recent years. The proposal/day average is low for each meeting. Based on past board work, it is possible to shave off a day and still complete work in adequate time.

The statewide proposal number does not consider possible agenda change requests (ACR) that may be scheduled for this meeting. The most recent 5-year average for accepted ACRs is 5.2. Adding 5 proposals to the current list of 13 brings the proposal/day average to 6.0, still a manageable number. The board also contemplated further review of Alaska salmon enhancement which may require additional time.

Table 2. 2018/2019 Meeting Cycle Comparative Data	ata
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Year	Location	Days	Proposals	Proposals / Day	Department Reports	Time Department Reports (hrs)	Start/End	Average Time per Report (min)	Testifiers (Public/ AC/RAC)	Total Testifiers	Time for Testimony (hrs)	Start/End	Average Time Per Testifier (min)	# of Record Copies	RCs / Day
Bristol	Bay Meeti	ng Sta	tistics												
2015	Anchorage	7	73	10.4	2	0.75	Day 1 @ 10:19am / Day 1 @ 11am	22.5	95/7	102	9	Day 1 @ 11am / Day 2 @ 2:30pm	5.3	160	22.9
2012	Naknek	9	89	9.9	8	6	Day 1 @ 1:04pm / Day 2 @ 11am	45	65/3	68	9.5	Day 2 @ 11am / Day 3 @ 12pm	8.4	148	16.4
2009	Anchorage	8	48	6.0	4	2	Day 1 @ 9:24am / Day 1 @ 11:34am	30	97/4	101	13	Day 1 @ 1pm / Day 2 @ 5:45pm	7.7	157	19.6
2006	Dillingham	9	116	12.9	5	2.5	Day 1 @ 4:36pm / Day 2 @ 10:26am	30	141/5	146	17	Day 2 @ 11:08am / Day 4 @ 12pm	7.0	203	22.6
2003	Anchorage	8	71	8.9	4	2	Day 1 @ 9:26am / Day 1 @ 11:38am	30	32/5	37	8	Day 1 @ 1:48pm / Day 2 @ 11:48am	13.0	76	9.5
Avg		8.2	79.4	9.6	4.6	2.7		31.5		90.8	11.3		8.3	148.8	20.4

AYK M	eeting Stat	istics													
2016	Fairbanks	5	55	11.0	5	2	Day 1 @ 9:30am / Day 1 @ 11:35am	24	40/17/2	59	7.5	Day 1 @ 1:31 - Day 2 @ 2:00pm	7.6	57	11.4
2013	Anchorage	6	69	11.5	8	4	Day 1 @ 9:20am / Day 1 @ 2:20pm	30	62/12	74	8.5	Day 1 @ 2:20pm / Day 2 @ 3:55pm	6.9	104	17.3
2010	Fairbanks	6	58	9.7	7	4	Day 1 @ 9:01am / Day 1 @ 1:50pm	34.3	103/12/ 3	118	11.5	Day 1 @ 2pm / Day 2 @ 4:54pm	5.8	129	21.5
2007	Anchorage	6	55	9.2	10	4.75	Day 1 @ 9:03am / Day 1 @ 2:44pm	28.5	68/6/1	75	9	Day 1 @ 3:02pm / Day 2 @ 4:30pm	7.2	82	13.7
2004	Fairbanks	8	77	9.6	11	6	Day 1 @ 9:59am / Day 1 @ 4:53pm	32.7	46/2	48	7.5	Day 2 @ 8:45am / Day 2 @ 5:26pm	9.4	84	10.5
Avg		6.2	62.8	10.2	8.2	4.2		29.9		74.8	8.80		7.4	91.2	14.9

Alaska	Peninsula	Meeti	ng Statisti	ics											
												Day 1 @ 1:35pm /			
												Day 2 @ 4:42pm			
							Day 1 @ 9:50am /					(+40min later AC			
2016*	Anchorage	7	59	8.4	6	2.15	Day 1 @ 12:00pm	21.5	122/11	133	11.25	reports)	5.1	192	27.4
							Day 1 @ 10:25am					Day 1 @ 3:15pm /			
2013	Anchorage	7	48	6.9	7	3.5	/ Day 1 @ 3:00pm	30	150/12	162	12.25	Day 3 @ 9:30am	4.5	172	24.6
							Day 1 @ 9:18am /					Day 1 @ 1:25pm /			
2010	Anchorage	5	63	12.6	8	3	Day 1 @ 12:05pm	22.5	108/13	121	10	Day 2 @ 3:42pm	5.0	110	22.0
							Day 1 @ 9:24am /					Day 1 @ 2:05pm /			
2007	Anchorage	6	47	7.8	8	4	Day 1 @ 1:47pm	30	51/6	57	6.5	Day 2 @ 11:58am	6.8	54	9.0
							Day 1 @ 9:38am /					Day 2 @ 8:40am /			
2004	Anchorage	12	72	6.0	10	5.5	Day 1 @ 3:57pm	33	88/11	99	14	Day 3 @ 2:40pm	8.5	132	11.0
Avg		7.4	57.8	8.3	7.8	3.63		27.4		114.4	10.8		6.0	132	20.8
0	Finfish added	7.4	57.0	0.0	,.0	5.05		27.4		±± +. +	10.0		0.0	152	20.0

* Chignik Finfish added

Statew	vide Finfish	Meet	ing Statist	ics											
												Day 1 @ 10:04am			
2016	Anchorage	4	24	6	0	0	No staff reports		37/6	43	4	/ Day 1 @ 4:11pm	5.6	70	17.5
							Day 1 @ 9:10am /					Day 1 @ 11:20am			
2013	Anchorage	6	29	4.8	2	2	Day 1 @ 11:20am	60	96/16	112	11	/ Day 2 @ 4:30pm	5.9	106	17.7
							Day 1 @ 9:55am /					Day 1 @ 1:36pm /			
2010	Anchorage	6	28	4.7	4	2	Day 1 @ 11:49am	30	31/13	44	5	Day 2 @ 9:37am	6.8	161	26.8
												Day 1 @ 9:30am /			
2007	Anchorage	5	29	5.8	0	0	No staff reports		42/12	54	5	Day 1 @ 3:25pm	5.6	67	13.4
							Day 1 @ 10am /					Day 1 @ 1:40pm /			
2003	Anchorage	6	30	5	3	2	Day 1 @ 11:50am	40	12/2	14	3	Day 1 @ 4:50pm	12.9	??	
Avg		5.4	28	5.3	1.8	1.2		43.3		53.4	5.6		7.3	101.0	18.9